

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
March 24, 2020
1:00pm

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Council Committee Meeting Minutes
 - March 10, 2020
 - 2. Council Meeting Minutes
 - March 10, 2020
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Quentin Stevick – Division 1
 - 2. Councillor Rick Lemire – Division 2
 - 3. Councillor Bev Everts– Division 3
 - ORRSC Minutes December 2019
 - FCSS
 - 4. Reeve Brian Hammond - Division 4
 - 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Capital Budget Summary, dated March 18, 2020
 - PW Call Log, dated March 19, 2020
 - 2. Development and Community Services
 - a) AES Report for March 2020
 - Report from Agricultural Fieldman for March 2020
 - Call Log
 - b) Request for Development of Road-Allowance ESE 26-3-30-W4
 - Report from Director of Development and Community Services dated March 19, 2020
 - c) Nature Conservancy of Canada and Waterton Springs Campground
 - Report from Director of Development and Community Services dated March 19, 2020
 - 3. Finance
 - 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated March 18, 2020

H. CORRESPONDENCE

1. For Action

- a) Funding Request for Canada Day Fireworks

2. For Information

Recommendation to Council, dated March 18, 2020

- Notice of AGM for Crowsnest Pincher Creek Landfill

I. CLOSED MEETING SESSION

- a) Crushing at Bruder Pit – FOIP Section 23
- b) Beaver Mines Water & Wastewater Budget Update – FOIP Section 16
- c) Compressed Work Week – FOIP Section 23

J. NEW BUSINESS

K. ADJOURNMENT

**MINUTES
 COUNCIL COMMITTEE MEETING
 MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
 Tuesday, March 10, 2020 9:00 am**

Present: Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Terry Yagos and Rick Lemire

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:03 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for March 10, 2020 be amended to include Closed Session:
 2e) Waterton Springs Campground – FOIP Section 23
 2f) Beaver Mines Water Supply – FOIP Section 16

Carried

2. Closed Session:

Councillor Bev Everts

Moved that Council move into closed session to discuss the following, the time being 9:04 am:

- a. 2020 Tax Recommendations – FOIP Section 23
- b. Corporate Policy C-CO-004 Donations – FOIP Section 23
- c. Corporate Policy C-FIN-529 Fees and Charges – FOIP Section 23
- d. Corporate Policy C-PW-009 Dust Control – FOIP Section 23
- e. Waterton Springs Campground – FOIP Section
- f. Beaver Mines Water Supply – FOIP Section 16

Carried

Councillor Rick Lemire

Moved that Council open the Committee Meeting to the public, the time being 11:51 am.

Carried

3. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 11:53 pm.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MARCH 10, 2020

9259

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 10, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Rick Lemire and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland

a) **ADOPTION OF AGENDA**

Councillor Quentin Stevick 20/092

Moved that the Council Agenda for March 10, 2020 be amended to include:

Development and Community Services:

c) Miistakis Institute Date for Webinar

New Business:

a) Schedule A for Policy C-PW-009 Dust Control

b) Land Purchase for Beaver Mines Water Supply

c) Letter to RMA

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Council Committee Meeting

Councillor Terry Yagos 20/093

Moved that the Minutes for Council Committee Meeting on February 25, 2020 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 20/094

Moved that the Minutes for the Council Meeting on February 25, 2020 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Terry Yagos 20/095

Moved that Councillor Quentin Stevick be authorized to attend the Land Use Bylaw Public Meeting in Hillspring on Wednesday March 11, 2020.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 10, 2020

1. Councillor Quentin Stevick – Division 1
 - a) Pincher Creek Library
 - b) Southern Alberta Library Conference
 - c) Cardston County Bylaw Public Hearing
2. Councillor Rick Lemire – Division 2
 - a) Pincher Creek Foundation
3. Councillor Bev Everts– Division 3
 - a) RMA Telus Invitation
 - b) ASB February 2020
4. Reeve Brian Hammond - Division 4
 - a) Crowsnest/Pincher Creek Landfill Association
 - b) EMS
 - c) Mayors and Reeves
5. Councillor Terry Yagos – Division 5
 - a) Alberta Southwest
 - b) ASB

Councillor Terry Yagos 20/096

Moved to accept the Committee Reports and information.

Carried

Eric Blanchard attended the meeting at this time to discuss the Public Works Call Log, and left the meeting at 1:43 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Rick Lemire 20/097

Moved that a letter be sent to the Department of Fisheries and Oceans inquiring on the status of the MD's application to complete work on Cabin Creek Bridge.

Carried

Councillor Quentin Stevick 20/098

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated March 5, 2020
- Public Works Call Log, dated March 5, 2020

Carried

2. Development and Community Services

a) AES Report for February 2020

Councillor Terry Yagos 20/099

Moved that Council accept the AES Report for February 2020 as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 10, 2020

b) Assessment Appeal Board Training

Administration was directed to return the information on the Assessment Appeal Board Training to the Organizational meeting in the fall.

c) Miistakis Webinar Training

Administration was directed to schedule the final Miistakis Webinar Training by the end of March.

3. Finance

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos 20/100

Moved that Council receive for information, the Chief Administrative Officer’s report dated March 5, 2020.

Carried

b) Council Engagement 2020

Council agreed to schedule the following dates for Coffee with Council:

- May 7, 2020 6:30 pm to 8:30 pm in Lundbreck
- June 11, 2020 6:30 pm to 8:30 pm in Summerview
- September 24, 2020 6:30 pm to 8:30 pm in Pincher Creek at the MD office

c) Corporate Policy A-ADMIN-003 Organizational Chart

Councillor Quentin Stevick 20/101

Moved that Policy A-ADMIN-003 Organizational Chart be approved as presented.

Carried

H. CORRESPONDENCE

1. For Action

a) Alberta Southwest Award

Councillor Quentin Stevick 20/102

Moved that Council send a card to Alberta Southwest to applaud and show appreciation for their efforts in achieving the “Global Top 100 Sustainable Destination” recognition.

Carried

b) Notice of AGM & Call for Nominations Highway 3

Councillor Rick Lemire 20/103

Moved that the Notice of AGM & Call for Nominations Highway 3 be received for information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 10, 2020

2. For Information

Councillor Terry Yagos 20/104

Moved to receive the following as information:
 Recommendation to Council, dated March 5, 2020

- ORRSC Minutes January 2020
- Vitae Grand Opening Invitation
- News Articles on Rural Policing
- \$100M for Surgical Suites, Equipment, Rural Hospitals
- 2019 Annual Audit of MD of Pincher Creek by Avail

Carried

I. CLOSED SESSION

Councillor Terry Yagos 20/105

Moved that Council move into closed session, the time being 3:17 pm, for the purpose of discussing:

- a) Crushing at McRae Pit – FOIP Section 23

Carried

Councillor Terry Yagos 20/106

Moved that Council move out of closed session, the time being 3:30 pm.

Carried

J. NEW BUSINESS

- a) Corporate Policy A-ADMIN-002 MD Owned Vehicle and Equipment Use

Councillor Quentin Stevick 20/107

Moved that Policy A-ADMIN-002 MD Owned Vehicle and Equipment Use, be amended to remove the words “the hours of” from point 5e;

AND THAT the Policy be approved as amended and included in the policy manual.

Carried

- b) Crushing at McRae Pit

Councillor Terry Yagos 20/108

Moved that Council approve the agreement for the purchase of gravel at the McRae pit.

Carried

- c) Schedule A C-PW-009 Dust Control

Councillor Rick Lemire 20/109

Moved that Schedule A for Policy C-PW-009 Dust Control be approved, with the final total of Dust Control Miscellaneous be increased to 10.00 kms.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 10, 2020

d) Land Purchase for Beaver Mines Regional Water Supply

Councillor Terry Yagos 20/110

Moved that Move that Council approve the capital purchase of land required for the Beaver Mines Regional Water Supply Project;

AND THAT the land be funded through the Water for Life grant and/or the Water Infrastructure Reserve (6-12-0-758-6740).

Carried

e) Letter to RMA

Councillor Bev Everts 20/111

Moved that a letter be sent to RMA to thank President Kemmere for the work that he and the RMA Board do in bringing the rural message to the Government of Alberta and others; and in particular, for the regular updates in The President's Report.

Carried

I. ADJOURNMENT

Councillor Terry Yagos 20/112

Moved that Council adjourn the meeting, the time being 3:37 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



MINUTES – 4 (2019)
ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING
Thursday, December 5, 2019 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Kevyn Stevenson (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Delbert Bodnarek (absent)	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	Peggy Losey	Town of Milk River
Tom Rose	Town of Bassano	Sheldon Walker (absent)	Village of Milo
Norman Gerestein	City of Brooks	Victor Czop - alternate	Town of Nanton
Jim Bester	Cardston County	Clarence Amulung	County of Newell
Richard Bengry	Town of Cardston	Marinus de Leeuw	Village of Nobleford
Peggy Hovde	Village of Carmangay	Henry de Kok	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Bev Everts (absent)	M.D. of Pincher Creek
Doug MacPherson	Town of Claresholm	Don Anderberg	Town Pincher Creek
Butch Pauls	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Elizabeth Christensen	Town of Coalhurst	Stewart Foss	Town of Raymond
Tanya Smith	Village of Coutts	Don Norby	Town of Stavely
Warren Mickels (absent)	Village of Cowley	Matthew Foss	Village of Stirling
Dave Filipuzzi	Mun. Crowsnest Pass	Jennifer Crowson	M.D. of Taber
Dean Ward	Mun. Crowsnest Pass	Margaret Plumtree	Town of Vauxhall
Kole Steinley	Village of Duchess	Jason Schneider	Vulcan County
Gordon Wolstenholme	Town of Fort Macleod	Lyle Magnuson	Town of Vulcan
Gerry Carter	Village of Glenwood	David Cody	County of Warner
Suzanne French	Village of Hill Spring	Marty Kirby	Village of Warner
Morris Zeinstra (absent)	Lethbridge County	Darry Markle (councillor)	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Gavin Scott	Senior Planner
Mike Burla	Senior Planner	Max Kelly	Assistant Planner
Bonnie Brunner	Senior Planner	Jennifer Maxwell	Subdivision Technician
Diane Horvath	Senior Planner	Barb Johnson	Executive Secretary
Steve Harty	Senior Planner		

AGENDA:

- 1. Approval of Agenda** – December 5, 2019
- 2. Approval of Minutes** – September 5, 2019 (attachment)

- 3. **Business Arising from the Minutes**.....
 - 4. **Recognition of Members and Alternate Members for 2019/2020** (attachment)
 - 5. **Appointment of Officers and Executive Committee for 2019/2020** (attachment)
 - (a) Election of Chair
 - (b) Election of Vice-Chair
 - (c) Election of Executive Committee.....
 - (d) Destruction of Ballots.....
 - 6. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Newsletter (handout)
 - 7. **Business**
 - (a) Proposed 2020 Budget..... (attachment)
 - (b) Municipal Development Plan and Intermunicipal Development Plan Update
 - (c) Assessment Review Board Update.....
 - 8. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019..... (attachment)
 - 9. **Adjournment**.....
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:02 P.M.

1. APPROVAL OF AGENDA

Moved by: Ed Weistra

THAT the Board of Directors approve the agenda of December 5, 2019, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Richard Bengry

THAT the Board of Directors approves the minutes of September 5, 2019, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2019/2020

- The following list of Members and Alternate Members was included in the agenda. Board members were asked to review the list and report any corrections, if any, to the Executive Secretary.

Municipality	Member	Alternate Member
Arrowwood – Village	Kevyn Stevenson	Matt Crane
Barnwell – Village	Delbert Bodnarek	Ian Matheson
Barons – Village	Ed Weistra	Ron Gorzitza
Bassano – Town	Tom Rose	Ron Wickson
Brooks – City	Norman Gerestein	—
Cardston – County	Jim Bester	Roger Houghton
Cardston – Town	Richard Bengry	—
Carmangay – Village	Peggy Hovde	JoAnne Juce
Champion – Village	Jamie Smith	Trevor Wagenvoort
Claresholm – Town	Doug MacPherson	Brad Schlossberger
Coaldale – Town	Butch (Henry) Pauls	—
Coalhurst – Town	Elizabeth Christensen	—
Coutts – Village	Tanya Smith	Marvin Bohne
Cowley - Village	Warren Mickels	—
Crowsnest Pass – Municipality	Dave Filipuzzi & Dean Ward	—
Duchess – Village	Kole Steinley	Tina Preston
Fort Macleod – Town	Gordon Wolstenholme	Brent Feyter
Glenwood – Village	Gerry Carter	—
Hill Spring – Village	Suzanne French	—
Lethbridge – County	Morris Zeinstra	—
Lomond – Village	Brad Koch	—
Magrath – Town	Richard Van Ee	—
Milk River – Town	Peggy Losey	—
Milo – Village	Sheldon Walker	Scott Schroeder
Nanton – Town	Beryl West	Victor Czop
Newell – County	Clarence Amulung	Tracy Fyfe
Nobleford – Town	Marinus de Leeuw	Corne Mans
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Bev Everts	Quentin Stevick
Pincher Creek – Town	Don Anderberg	Brian McGillivray
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Stewart Foss	—
Stavely – Town	Don Norby	—
Stirling – Village	Matthew Foss	Rob Edwards
Taber – Municipal District	Jennifer Crowson	Tamara Miyanaga
Vauxhall – Town	Margaret Plumtree	Marilyn Forchuk
Vulcan – County	Jason Schneider	Doug Logan
Vulcan – Town	Lyle Magnuson	Paul Taylor

Warner – County No. 5	David Cody	Morgan Rockenbach
Warner – Village	Marty Kirby	Sandi Hedin
Willow Creek – M.D. No. 26	Ian Sundquist	Maryanne Sandberg

5. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2018/2019

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda package.

(a) Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the floor: None

Gordon Wolstenholme was elected Chair by acclamation.

(b) Election of Vice-Chair

Advance Nominations: Jim Bester (Cardston County)

Nominations from the floor: None

Jim Bester was elected Vice-Chair by acclamation.

(c) Election of Executive Committee

Advance Nominations: Ian Sundquist (M.D. of Willow Creek)
Don Anderberg (Town of Pincher Creek)
Jennifer Crowson (M.D. of Taber)
Margaret Plumtree (Town of Vauxhall)
Doug MacPherson (Town of Claresholm)

Nominations from the floor: None

Ian Sundquist, Don Anderberg, Jennifer Crowson, Margaret Plumtree and Doug MacPherson were all elected to the Executive Committee by acclamation.

Therefore, the following members will serve as the Executive Committee from December 5, 2019 to December 3, 2020:

Gordon Wolstenholme – Chair
Jim Bester – Vice-Chair
Ian Sundquist
Don Anderberg
Jennifer Crowson
Margaret Plumtree
Doug MacPherson

- (d) **Destruction of Ballots** – None (all elected by acclamation)

6. REPORTS

(a) Executive Committee Report

Moved by: Don Anderberg

THAT the Board of Directors approve the Executive Committee Report for the meetings of September 12 and October 10, 2019, as presented. **CARRIED**

(b) GIS Newsletter

- The current version of GIS platform is approaching 6 years old, so a decision was made to stay on the cutting edge of GIS delivery by moving to a new, fresh product in 2020. The enhanced Geocortex viewer will provide users with a new set of tools and features that were not available in the current iVault GIS. New features include:
 - a user's ability to apply transparencies,
 - re-order and filter layers,
 - import and export spatial files,
 - attach user files (pdf),
 - edit attribute and spatial data,
 - snapping while drawing and measuring, and
 - the ability to create a variety of charts based on input data.
- In addition to the Geocortex GIS viewer, all member municipalities will have the ability to have custom web apps built for a variety of purposes. We envision having a public facing GIS portal in Geocortex which will be similar in scope to the public version currently provided but, in addition, offer custom web mapping applications that only serve a specific purpose with limited information. These could include a web application that shows information such as plowing priorities, recreation facilities, walking/hiking trails, parade routes, cemeteries, or a tour map that takes users on a walking route that identifies historical buildings, tourist locations or capital projects.
- ORRSC GIS staff has begun work on the new sites and hope to start releasing them early in 2020.

7. BUSINESS

(a) Proposed 2020 Budget

- ORRSC is a knowledge-based organization and our greatest asset is our staff and the value they bring. Staff presently consists of:
 - 7 Planners and 3 Assistant Planners (4 Masters of Planning)
 - 2 GIS Analysts and 3 GIS Technologists (1 CET)
 - 5 Administrative Staff
- The Executive Committee has recommended two budget options be considered by the Board, the only difference being that Option 1 includes a 2% staff salary increase and Option 2 includes a 1.5% increase (with corresponding increases to staff benefits).
- Highlights of the proposed 2020 Budget are as follows:

2020 Budget Highlights

▶ Revenue:

- ▶ Membership fees recommended to increase by 1% raising \$981,549
 - ▶ (floor & ceiling remain but are adjusted to reflect average increase)
- ▶ GIS fees recommended to increase by 1% raising \$600,330
 - ▶ (\$5.84/capita & \$5.32/capita)
- ▶ Fixed Revenues need to meet Fixed Expenses
- ▶ \$50,000 (directly from Membership Fees) allocated evenly between Operating & Capital Reserves until target is met (\$460,000 and \$200,000 respectively).
- ▶ Subdivision fees recommended to increase by 1% and revenue is expected to remain stable.
- ▶ Fee for Service hourly fees recommended to increase by 1% and expected to remain stable.

Membership Fees

- ▶ 2019 Total Equalized Assessment x Mill Rate = 2020 Requisition
- ▶ Rural & Urban Mill Rate applied
- ▶ Floor of \$2,119
- ▶ Ceiling of \$68,987
- ▶ Budget 2020 Membership Fees = \$981,549

- ▶ GIS Fees
- ▶ Population x Per Capita Rate (non-member rate differential)
- ▶ Budget 2020 GIS Fees = \$600,330

2020 Budget Highlights

► Expenses:

- Staff Salaries recommended to Increase by 1.5% or 2.0% adjustment
 - (corresponding increase to Staff Benefits)
- Computer Hardware & Software costs continue to Increase
- **All other expenses held**
- Planned replacement of a fleet vehicle in summer
- Building Maintenance and Infrastructure increases due to age of building and mechanicals.

- The proposed increases to Subdivision Approval Fees and Fee-For-Service Member hourly rates recommended by the Executive Committee will require approval from the Board.
- Membership Fees have been increased by 1% as well as the floor and ceiling rates. Matthew Foss (Stirling) expressed that he favors a higher increase to the ceiling for larger municipalities and discussion of the pros and cons followed.

Moved by: Matthew Foss

THAT the Board direct administration and the Executive Committee to review the fee ceiling for both Planning and GIS services. **CARRIED**

Moved by: Elizabeth Christensen

THAT the Board approve subdivision fees effective January 1, 2020, as follows:

- Application Fee – \$710
- Per Lot Fee – \$330
- Per Lot Endorsement – \$205
- Extension Fee – 1st \$330, 2nd \$430, 3rd \$530

CARRIED

Moved by: David Cody

THAT the Board approve hourly Fee-For-Service Member rates effective January 1, 2020, as follows:

- Planning – \$80
- Administrative/Technical – \$70

CARRIED

Moved by: Doug MacPherson

THAT the 2020 Budget **Option 2** (1.5% staff salary increase), as presented, be approved by the Board, as recommended by the Executive Committee. **CARRIED**

(b) Municipal Development Plan and Intermunicipal Development Plan Update

- Multiple plans are currently in progress and staff are trying to put additional Land Use Bylaws, etc. on the back burner until these plans are completed:
 - 3 Urban Land Use Bylaws
 - 11 Urban Municipal Development Plans (2021 deadline)
 - 1 urban Area Redevelopment Plan
 - 1 Area Structure Plan
 - 2 Rural Land Use Bylaws
 - 3 Rural Municipal Development Plans
 - 39 Intermunicipal Development Plans (2020 deadline)

(c) Assessment Review Board Update

- 32 municipalities currently subscribe to ORRSC's Assessment Review Board service. In 2019, 25 complaints were scheduled (11 resolved or withdrawn) and 14 hearings were completed (12 LARB and 2 CARB).
- Training for new Board members will be held April 21-23, 2020 in the ORRSC Conference Room.

8. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019**

Moved by: Peggy Losey

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 10-month period: January 1 - October 31, 2019. **CARRIED**

9. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:25 p.m. until **Thursday, March 5, 2020 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:



Good Morning

This just in from FCSS Edmonton!! This is going to be best handled with the greater community and so I am thinking that the group that was on the recent Emergency conference call might be a starting point. We should develop a strategic plan for the use of funds.

David

Subject: Funding for social services for COVID-19 response

Sent on behalf of Ken Dropko.

Good morning FCSS Partners,

I know you are dealing with emerging issues in your communities related to COVID-19 and we have been getting inquiries about how you can increase supports and services to seniors and vulnerable families who have been impacted by the pandemic.

We appreciate your remaining open or offering alternate ways for your community members to access services and supports during this challenging time.

As our ministry was determining the best way to distribute the

funding to reach those impacted by COVID-19, it was clear the social infrastructure of FCSS would be the best avenue to expedite this process. I am proud to see the government recognizes the vital role FCSS plays in Alberta communities.

Yesterday the Premier announced that \$30M dollars would be allocated to FCSS by the end of March, 2020.

In speaking with the FCSSAA and reps from Edmonton and Calgary, we determined the distribution of the **one-time targeted** dollars would be as follows:

- One time agreements being developed with the three identified bankers
 - The FCSSAA – will manage the funds for all FCSS programs outside of Calgary and Edmonton
 - The City of Calgary
 - The City of Edmonton
- The three agreements **will not** be subject to the 80/20 funding partnership and may be **used outside the FCSS Act and Regulation** on my approval.
- Clear guidelines and criteria to identify how organizations can access the funding are being developed by our team. The criteria will focus on the provision of additional supports and services to seniors and vulnerable families impacted by COVID-19. We will get these to you as soon as approved.
- The three bankers will review their requests and make recommendations to ministry. Approval of the recommendations will be made by me, as the delegated authority to expend these dollars.
- Monitoring and reporting processes are also being developed.
- We are working with our Legal Services to develop the three funding agreements so we can quickly get dollars out the door. Our proposed distribution was discussed and agreed upon during our conversation with the three reps from Calgary, Edmonton and the FCSSAA. Although this has not yet received approval, it was developed based on population and recommended as follows:
 - The FCSSAA - \$14M

- The City of Calgary - \$9M
- The City of Edmonton - \$7M
- We are also planning to make the agreements flexible so we can adjust as key issues emerge.
- I will be assigning some of my staff to work in the FCSSAA office to manage requests.

I wanted to provide you with this information so you can prepare for this process. As local programs, you would be receiving the requests for funding from your various organizations and agencies or developing requests yourself. Programs outside Edmonton and Calgary would funnel their requests to the FCSSAA who will review and send recommendations to me.

Arlene Wright for

Ken Dropko, MEd

Executive Director, Family and Community Services Branch

Preventive Community Services Division

Ministry of Community and Social Services

3rd Floor, 44 Capital Blvd.

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Director of Emergency Management, PCREMO
MD of Pincher Creek, Town of Pincher Creek, Village of Cowley



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

1.0 Operations Activity Includes:

- 1.1 Beaver Mines and Capital Projects.
- 1.2 Review the agreement to purchase gravel at Tony Bruder's Pit.
- 1.3 Policy review of C-PW-009 Dust Control.
- 1.4 Hired Road Foremen.
- 1.5 Morning Meeting with staff on Covid-19

2.0 Upcoming:

- 2.1 Beaver Mines and Capital Projects.
- 2.2 Business Continuity Plan.

3.0 Public Works Activity Includes:

3.1 Bridge Maintenance, Inspections and Texas Gates

3.1.1 Public Works is compiling information on its bridge files (169 bridge files, of these, 106 are bridge sized culverts, 45 are standard bridges, and 18 are major bridges, taken from WSP 2014 Infrastructure Master Plan). **Update:** The MD has gathered information on the 169 bridge files and is now responsible for 159 bridge files. The remaining bridges are now the responsibility of Alberta Parks. The following bridges the MD is responsible are:

- (a) 104 bridge sized culverts compared to 106 bridges;
- (b) 40 standard bridges compared to 45 standard bridges
- (c) 15 major bridges compared to 18 major bridges.

3.2 Cold Mix Asphalt and chip seal

3.2.1 Public Works is reviewing outsourcing the cold mix. The MD will only do potholes this year. Assessment of all cold mix roads shall be in early springtime. – In Progress

3.2.2 **Public Works** has obtained pricing by different suppliers for micro-surfacing existing chip seal roads including; the Summer View and North Burmis roads.

- (a) Micro surfacing is a mixture of polymer modified emulsified asphalt, mineral aggregate, water and additives as a surface treatment over to extend the service life of asphalt pavements in good condition;
- (b) When applied in optimum pavement conditions, micro surfacing can extend service life by 6+ years.

3.3 Permanent & Temporary Snow Fence Repairs

3.3.1 Permanent snow fencing assessments have now been documented and completed in Divisions No.1 and Divisions No. 2. The public works staff are currently working on the remaining Divisions and where this information will be presented to Council in June 2020.

3.4 Continuous Dust Suppression Program

3.4.1 Public Works had a meeting with Pieridae Energy on March 4, 2020, regarding purchasing dust suppression. Pieridae Energy will need 2.8 kilometres of dust control for their areas this year. **Update:** Shell did 2.8 kilometres in 2018 and 2019, and in 2017 they purchased 4.9 kilometres of dust control.

3.5 Signage Repairs

3.5.1 There is nothing to report.

3.6 Road Works, Miscellaneous & Monitoring Road Works, Miscellaneous & Monitoring

3.6.1 Public Works reviewed damages on Gladstone Road with the Canfor Canadian Forest Products on March 3, 2020. **Update:** The MD has provided pricing of the costs to Canfor Canadian Forest Products where we are waiting back from them.

- (a) A road use agreement dated on November 20, 2019, was signed by the MD and Canfor Canadian Forest Products; and
- (b) Canfor Canadian Forest Products will pay damages on Gladstone made by hauling logs;
- (c) The MD is getting pricing on the total costs of damages; and
- (d) Logging on Gladstone Road was completed on March 2, 2020.

4.0 Capital Projects Update:

4.1.1 Bridges & Miscellaneous

4.1.2 **Bridge File 6613 Status:** WSP Engineering is still waiting for the DFO signature of approval to construct the work.

- Bridge File: 6613 (SW 3-9-1-W5)
- Location: Cabin Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: Ossa Terra Ltd.
- Funding: Local Roads and Bridges (STIP) or MSI

4.1.3 **Bridge File 7235 Status:** WSP Engineering has started on the tender package with the proposed construction is to take place from August 15 through September 1, 2020.

- Bridge File: 7235
- Location: Scottons (NW 5 - 9-1-W5M)
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: TBD
- Funding: Local Roads and Bridges (STIP) or MSI

4.1.4 **Bridge File 76293 Status:** WSP Engineering has started on the tender package where the proposed construction completion is in September 2020.

- Bridge File: 76293 (NE 3-6-2-W5M)
- Location: Grumpy Road NE 3 -6 -W5M
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: N/A
- Funding: Provincial Gas Tax

4.1.5 **Bridge File 8860 Status:** The proposed construction of this project will be from August 15 through September 1, 2020. – In Progress

- Bridge File: 8860 (NW 11-6-2-W5)
- Location: Beaver Mines Creek
- Scope of Work: Repair selected piles and replace all caps
- Consultant: Roseske Engineering
- Contractor: TBD
- Funding: Reserve under the bridge repair, replacement

4.1.6 **Bridge File 13957 Status:** The proposed construction completion of this project will be in September 2020. – in Progress

- Bridge File: 13957 (NE 5-8-2-W5)
- Location: Connelly Creek
- Scope of Work: Replacement of abutement caps
- Consultant: Roseke Engineering
- Contractor: TBD
- Funding: Reserve under the bridge repair, replacement

4.1.7 **Bridge File 75009 Status:** The project is only to do the culvert bridge design with the Engineering Company. The preliminary design will be done by March 2020. – In Progress

- Bridge File: 75009 (NE 9-9-2-W5)
- Location: Wild Cat Ranch
- Scope of Work: Replacement of bridge sized culvert
- Consultant: Roseke Engineering
- Contractor: N/A
- Funding: Reserve under the bridge repair, replacement

4.1.8 **Bridge File 75377 Status:** The project is only to do the bridge design with the Engineering Company with completion by August 2020. – In Progress

- Bridge File: 75377 (NW 8-6-2-W5)
- Location: Local Road over Screwdriver Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: Roseke Engineering
- Contractor: N/A
- Funding: Reserve under the bridge repair, replacement

4.2 Road & Miscellaneous

4.2.1 **Lundbreck Road Status:** The Consultant is working on drawings and the tender package. The proposed tender package will be sent out for contract pricing in April 2020. – In progress

- Roads: 3rd Street
- Location: Lundbreck
- Scope of Work: New asphalt & drainage improvements
- Consultant: WSP Engineering
- Contractor: TBD
- Funding: MSI

4.2.2 **RR29-3 Road Status:** The Public Works has taken three random soil samples for the soil stabilizer on RR29-3. The test samples came back with high clay content. Therefore, the soil stabilizer is supposed to work well for the gravel road. DCP testing will be done on the gravel road before work begins and after to monitor the strength of the subgrade of the road.

- Roads: North of 507 East, to Tower Road
- Location: RR29-3
- Scope of Work: Add new soil stabilizer in gravel road
- Consultant: N/A
- Contractor: Public Works
- Funding: MSI

4.2.3 **Range Road 1-0 Road Status:** The Consultant will do geotechnical work to indicate no issues are below the asphalt pavement of Southfork Road from Range Road 1-0 to the Castle Valley Campground. The proposed work is in the spring of this year. – In Progress

- Roads: Range Road 1-0 to Campground
- Location: Southfork Hill
- Scope of Work: Geotechnical work
- Consultant: ISL Engineering
- Contractor: N/A
- Funding: MSI

4.3 Facilities

4.3.1 **Camera Security Status:** The Consultant is working on the design of the project. The proposed completion of the design and tender package is expected by May 2020 with a construction completion date of September 2020. – In Progress

- Location: Administration and Public Works Buildings
- Scope of Work: Camera security system
- Consultant: SMP Engineering
- Contractor: N/A
- Funding: MSI

5.0 Beaver Mines Water Servicing & Waste Water Collection

5.1.1 There is nothing to report.

6.0 Beaver Mines Lift Station and ForceMain

6.1.1 Geotechnical work in Beaver Mines is completed for the lift station and force main.

- (a) MPE Engineering has sent off their information to Banner Environmental Consultants Ltd. as the project will only require one application submittal for Environmental Approval by the Province.

7.0 Beaver Mines Waste Water Treatment System

7.1.1 The design of the waste water treatment system at SE 16-6-2-W5M is completed with the MD to review.

- (a) The proposed application submission for Environmental Approval with the Province is by April 15, 2020.

8.0 Castle Area Regional Water Supply Contracts 1:

8.1.1 There is nothing to report.

9.0 Castle Area Regional Water Supply Contracts 2:

9.1.1 Booster Station at Castle Park and Beaver Mines:

- (a) A site walkthrough for commissioning for each booster station will happen in the middle of March 2020;
- (b) Substantial completion is not completed as the project is waiting as long as possible because of warranty and having no water connected from Beaver Mines. When substantial completion is signed off, then the 1 year warranty period will come into affect.

Attachments

Program Capital Projects Status
Call Logs

Recommendation:

That the Operations report for March 17, 2020, will include the Program Capital Projects Status update, and the call log are received as information.

Prepared by: Aaron Benson

AB

Date: March 17, 2020

Reviewed by: Troy MacCulloch

For

[Signature]

Date: March 17, 2020

Submitted to: Council

Date: March 17, 2020

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Grants	Sources of Project Funding			Total Revenue
					Debt	Reserves	Operations	
Infrastructure								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000		1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000				195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000				150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000				40,000
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000				698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000				948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500		181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500		43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000		60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000		50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000				3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666			4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666			2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334		40,000
Infrastructure Total			14,492,000	11,439,334	2,488,332	564,334	0	14,492,000
Equipment								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
Equipment Total			115,000	0	0	115,000	0	115,000
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
Information Services Total			0	0	0	0	0	0
Facilities								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
Facilities Total			85,000	85,000	0	0	0	85,000
Grand Total			14,692,000	11,524,334	2,488,332	679,334	0	14,692,000

LEGEND

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

Progress Report for Projects as of March 17, 2020

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4		Re getting an approach built	Developer	waiting on agreement with Development	April 18, 2018		
1617			Division 1	West Kerr		Trees on the west side of Kerr road need cut back signs/culverts MD's most dangerous area	Erik/Aaron/Roland	To meet w/Russell	May 30, 2018	Met Nov 7	Defered to Spring 2020
1643			Division 4	SW22 T7 R1 W5		Would like a culvert put in to solve water problem	Eric/Bob M	To be scheduled	June 26, 2018	inspected site Dec.10	Defered to Spring 2020
1982			Division 2			The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	June 27, 2019	Talked w/colony Jan 08 2020	
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	July 16, 2019	November 1, 2019	Defered to Spring 2020
2014			Division 3	NW3 T6 R2 W5		Culvert smashed	Bob Millar	On list to do	July 29, 2019	October 2019	Defered to Spring 2020
2058			Division 1	NE3 T5 R29 W4		Needs existing approach widened for Super B's	Eric Blanchard	To be done	Sept. 09, 2019	October 16 followup	Defered to Spring 2020
2074			Division 4	A/P road n.of Cowley		complaining of big rocks on road needs proper gravel pounded down	Eric/Brian	On to do list	Sept. 23, 2019	October 2019	Defered to Spring 2020
2134			Division 5	SE16 T8 R2 W5		RQ to have a cattle guard removed from MD Road memo from Head Office July 3 /PW just heard now	Eric Blanchard	Been in contact	November 12, 2019	Met w/Roger Pizony in December	Defered to Spring 2020
2182			Division 3	SE18 T6 R1 W5		An E-mail from Brian Hammond re culvert issues	Eric Blanchard	Will contact for detailed info	12-Jan-20	Met On Feb 27th	Will Reassess in spring
2201			Division 2	NW39 T5 R27 W4	#5428 RR28-0	Plse blade RR28-0 when possible	Kent Zielke	Completed	10-Feb-20	N/A	05-Mar-20
2206			Division 3	SW15 T6 R2 W5		Grader operator knocked down post or part of his fence & would like it repaired as needs to use field	Tony Tuckwood	Completion at a later date	14-Feb-20	Feb 20 temporarily fixed	
2208			Division 1	SW14 T4 R29 W4		Bent sign by Tony Bruder Bridge	Bob Millar	On the to do list	18-Feb-20	Parts arrived	
2210			Division 5	DU Ranch		Snow fence down again (temporarily fixed)	Don Jackson	completed	19-Feb-20	Taken out	05-Mar-20
2213			Division 5	SW35 T8 R3 W5	#3106 TWP8-5A	Still has not received their blue sign/ordered last spring	Joyce/Roland	Sign has now been ordered Mar 04	Feburary 25, 2020	Lummi's advised/2 wks	
2214			Lundbreck	318 Railway St		Drainage concern	Eric Blanchard	Needs to be assessed	03-Mar-20	N/A	12-Mar-20
2215			Lundbreck			Drainage concern between Lundbreck Hall & fire hall likely needs a backhoe to drain the water	Eric Blanchard	Completed	04-Mar-20	Put gravel in	05-Mar-20
2216			Division 1	NW2 T5 R30 W4		Looking to building a new approach/putting a new building on property	Eric Blanchard	Needs to be assessed	09-Mar-20	Appt March 14	12-Mar-20
2217			Airport			Provincial & Canadian Flags need repacing	Shane	Completed	11-Mar-20	N/A	19-Mar-20
2218			Division 3	SW35 T5 R2 W4		Bringing 3 loads of cattle in on Sunday & rq we have Gamache Hill sanded so passable	Tony Tuckwood	Completed	12-Mar-20	N/A	15-Mar-20
2219			Division 4	SW7 T8 R29 W4	#8031 RR30-0	RQ Driveway (Old Rock Museum)	Tony Naumczyk	Completed	13-Mar-20	N/A	16-Mar-20
2220			Division 1	NW19 T3 R29 W4	#29517 TWP3-4	Concerned approach was block in by grader	Rod Nelson	Completed	13-Mar-20	N/A	16-Mar-20
2221			Division 2	NW12 T6 R30 W4	#30031 Hwy 507	RQ Road and Driveway	Kent Zielke	Completed	16-Mar-20		19-Mar-20
2222			Division 1	NE9 T4 R29 W4	#4118 RR29-3	RQ Driveway	Brad	Completed	16-Mar-20	N/A	17-Mar-20
2223			Division 1	SW15 T4 R29 W4	#30021 TWP 5-2	RQ Driveway	Brad	Completed	16-Mar-20	N/A	16-Mar-20
2224			Division 1	SW21 T4 R29 W4	#4315 RR29-4	RQ Driveway	Brad	Completed	16-Mar-20	N/A	16-Mar-20
2225			Division 3	Beaver Mines	702 - 7 St	7th Street did not get cleaned	Tony T	Completed	16-Mar-20	Car on the street & can not do	17-Mar-20
2226			Division 1	NW17 T3 R29 W4	#3227 RR29-5	RQ Driveway	Rod Nelson	Completed	17-Mar-20	N/A	18-Mar-20
2227			Division 3	NE3 T7 R2 W5	#7016 RR2-1	Kudos to the operator / Good Job	Tony Tuckwood	Completed	17-Mar-20	KUDOS	17-Mar-20
2228			Division 4	SW3 T8 R29 W4	#29306 TWP 8-0	RQ Driveway	Tony Naumczyk	Completed	18-Mar-20	N/A	18-Mar-20
2229			Division 3	NE30 T5 R2 W5	#5418 RR2-5	RQ Driveway for tomorrow if possible	Tony Tuckwood	On the list	19-Mar-20		

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
		Indicates Completed									
		Indicates Deferred									
		Indicates On the To Do List									

	Indicates Completed
	Indicates Deferred

AES, March 1 – 15, 2020

March 1 – 15, 2020

- March 2, visit dams, safety
- March 3, budget, Strychnine conference call
- March 4, PW Safety meeting, ASB Meeting
- March 5, rental equipment, reporting
- March 6, hiring & job descriptions
- March 9, deadstock bin inspections, repairs & cleaning
- March 10 – 13, Strategic Plan & provincial funding
- March 10, AWRAC (Alberta Weed Regulatory Advisory Committee) meeting (conference call)
- March 11, met with Marilyn Neville about July 22, 23, GRF (Grasslands Restoration Forum) Workshop
- March 11, 12, SRD information package (mapping & records)
- March 12, 13, updating files (server & paper)



March 16 – 31, 2020

- March 16, South Region AAAF Meeting (cancelled due to COVID-19)
- March 16, 17, updating and organizing AES files on servers/computers
- March 17, rental equipment, shop work
- March 18, reporting, rental equipment policy
- March 19, move rental equipment to PW
- March 19, 20, summer weed program planning
- March 20, ASB Grant Webinar, FFGA AGM (if still on)
- March 23 – 31, Patton Park gophers (weather permitting)
- March 23 – 31, MRF software (training, installations, transferring mapping data, etc)
- March 23 – 31, shop and equipment prep
- March 23 – 31, resumes and interviews
- March 23, dams & deadstock bins
- March 24, review of purchasing for upcoming season
- March 25, ASB Agenda prep
- March 26, 27, Strategic Plan/Provincial Funding Application
- March 27, reschedule of exam for Landscape Certification (Lethbridge)
- March 30, SWIM Meeting (conference call now)
- March 31, Weed Species Review meeting (AWRAC – a committee of AAAF)(if still on due to COVID)

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Recommendation to Council

TITLE: REQUEST TO DEVELOP ROAD ALLOWANCE			
PREPARED BY: Roland Milligan		DATE: March 19, 2020	
DEPARTMENT: Development and Community Services			
			ATTACHMENTS:
Department Supervisor	Date	1. Applicant Submission 2. GIS Aerial 1:20000 3. GIS Aerial 1:10000	
APPROVALS:			
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center; width: 25%;">  <hr style="width: 80%; margin: 0 auto;"/> Roland Milligan </div> <div style="text-align: center; width: 25%;"> 2020/03/19 <hr style="width: 80%; margin: 0 auto;"/> Date </div> <div style="text-align: center; width: 25%;"> <hr style="width: 80%; margin: 0 auto;"/> CAO </div> <div style="text-align: center; width: 25%;"> <hr style="width: 80%; margin: 0 auto;"/> Date </div> </div>			
Department Director			

RECOMMENDATION:

That Council receive the report as information, and further;

Council direct administration to review the feasibility of the request and return a report to Council for consideration.

BACKGROUND:

On March 18, 2020, the MD received a request (*Attachment No. 1*) from W.H. Maher, looking for permission from the MD to develop a road on an undeveloped road allowance to their subject property. The applicant is the owner of the SE 35-3-30 W5M.

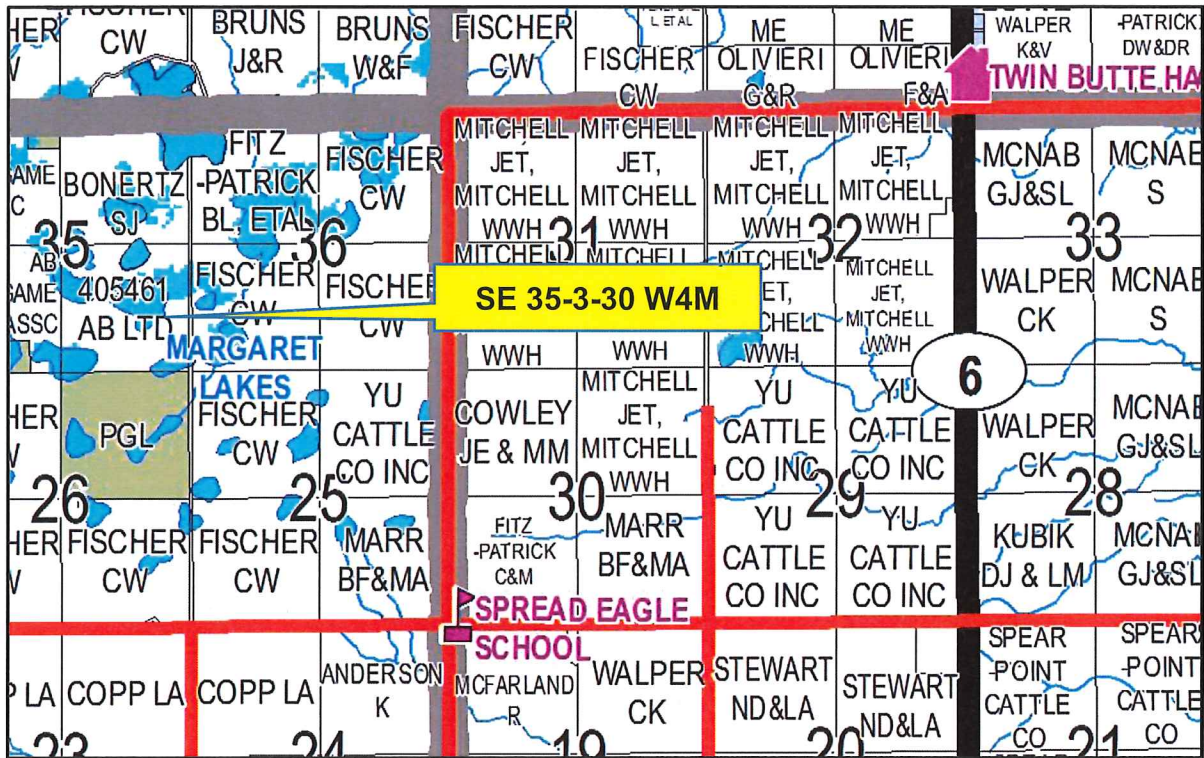
The applicant’s information package outlines a history of the proposed development and past Council approvals.

Please refer to the attached GIS map (*Attachment No. 2*) showing the location of the road allowance within the request. Another larger scale GIS map (*Attachment No. 3*) shows more detail of the proposed road and the issues associated with developing it.

FINANCIAL IMPLICATIONS:
 None at this time.

Recommendation to Council

MD Map Location



Request for development of road-allowance ESE 26-3-30-W4 for access to

SE-35-3-30-W4

M.D. Pincher Creek No.9

2020-02-24

405461 AB Inc.

Sections:

1. New Request for Development..... February 24, 2020
2. Original draft requesting permission to develop road-allowance access to
SE-35-3-30-W4..... Dated: April 2nd, 2007
..... Presented to Council: April 24, 2007
3. MD Response passing resolution 07-246 granting permission to undertake road
improvements.....Dated: April 30th, 2007
..... Presented to Council: April 30th, 2007
4. W.R. Maher Letter outlining difficulties in dealing with the neighbouring landowner and
subsequent cancellation of plans to develop on Spread Eagle
road-allowance..... November 19, 2007
5. Maps Highlighting road allowances in question

405461 Ab. Inc.
Box 1854
Banff Ab.
T1L1B7
wrmaher@outlook.com

Feb 24, 2020
MD Pincher Creek
1037 Herron Ave.
Pincher Creek Ab.

M.D. Council of Pincher Creek,

On April 07, 2007, we were granted permission to develop a roadway on the allotted MD road allowance ESE 26 3 30 W4 running from Spread Eagle Road to our families quarter section SE35 3/30 W4M. We wish to advise of our desire to proceed with development on this road allowance in the near future.

Following that MD approval, later in April of 2007 due to the inflexibility of an uncooperative neighbouring landowner we were forced to abandon the plan and rather pursue a far less favourable and longer access route at greatly increased expense on a less direct road plan to the north bordering Island Lake.

Regrettably, the alternate access route in the years since has not panned out well at all.

Consequently, we, therefore, wish to inform you of our intent to develop reliable access on the shorter previously approved more direct road allowance off Spread Eagle road.

There are multiple reasons for this development need, some of which are listed and explained briefly below;

Year-round Access:

Attachment No. 1

It is now imperative that our family have the ability to access our quarter on a year-round basis as well as benefit from trouble-free access for vehicles other than our own such as service trucks, visitor vehicles etc. Additionally, we will require that livestock be transported back and forth while being stabled and attended to onsite twelve months of the year. (horses primarily)

Distance:

The distance from Spread Eagle Road is significantly less than the current roadway in use (please refer to enclosed maps) and therefore would require both far less ongoing maintenance and upkeep costs. As well, substantially less snow plowing will be required through the winter months, the extent to which much of it could be maintained by ourselves.

Permanent Residence:

As our family members' needs have changed in recent years we now require the option of year-round presence/residency.

Access to Lessor;

The Spread Eagle road route will greatly assist our lessor in accessing their cattle thereby strengthening our current grazing arrangement into the long term accord much to the benefit of involved parties.

Cost:

The current roadway to the north was constructed and paid for in full by our family, no other parties including the M.D. of Pincher Creek assisted us financially with this endeavour.

Upon completion, the road was soon utilized frequently by an assortment of users, some of whom had been vehemently opposed to its development just months prior.

An overview of some of those utilizing the roadway today on a regular basis are:

- Parties transporting cattle by truck/ stock trailers to a variety of grazing pastures.
- Neighbouring landowners
- Hunting parties
- ATV and Side-by-side users (frequent use)
- Campers (limited occurrences)

Attachment No. 1

Since completion of the current access road, there have been no offers ever to assist our family with the cost of upkeep and maintenance from any of the aforementioned users who inflict substantial wear and tear on the roadway every year.

The M.D. has however on two occasions (over a thirteen-year period) assisted with the supply of gravel products to specific locations where damage had occurred due to extensive use.

This history of limited seasonal access, coupled with ongoing expense and frustration with a lack of shared financial assistance with other users has brought us here where we are today.

That is, to inform the MD council of our desire to undertake reasonable and limited development measures consistent with the previous approval of M.D. Road allowance ESE 26 3 30 W4. We do so simply that we may have access to our family's holding (SE35 3 30 W4M) on a year-round basis unencumbered by the challenges earlier referenced.

At the point of establishment of said access via the allowance off of Spread Eagle Road we wish to state clearly that we will be pleased to offer our neighbouring landowners to the north, the Boneretz family access to their property by way of a legal easement across our land (a gesture they themselves have extended to us in the past.) In a recent dialogue with Scott Boneretz he has indicated he favours the initiative to develop access off the Spread Eagle Road and that it would definitely better serve and benefit the needs of his family.

While we are not cattle ranchers ourselves our family's background has been centred around horses for many years in varied disciplines, ranging from hunter jumper show rings to pack trains along the eastern slopes.

We greatly respect the philosophies and culture of Alberta ranching further we have grazed our land with area cattle since our arrival to this region in 1992 and will remain doing so well into the future while continuing to recognize the responsibility we carry when making decisions and choices pertaining to what we believe to be a uniquely special and habitat diverse piece of land.

In conclusion, above we have attempted to provide a clear overview of the situation as it currently stands. We have offered some history of events, hopefully offering a context to the reader as to why we were unable to originally develop access on the best practical route, the route our family favoured from the very beginning. Additionally, we do so to accentuate why the alternative route currently in use simply cannot answer our present needs.

Attachment No. 1

Thank you for your attention to this matter.

Respectfully,

W.R. Maher

REC D1bD

APR 05 2007

M.D. OF PINCHER CREEK

Mr. Brian Hammond
County of Pincher Creek
Pincher Creek, Alberta

Dear Mr. Hammond,

April 2, 2007

Further to Our conversion of Thursday March 22 I am, as per your suggestion, submitting the following draft outlining my family's desire to contract Mr. Floyd Riveres Company to perform certain improvements to the road allowance accessing our quarter section at section 35 townships 3 range 30 w 4. Held in our numbered company 405461Ab. Inc. This Company is owned solely by my wife and myself.

We have a requirement to have Mr. Rivere attend our property with a caterpillar this coming summer in order to level some ground for an outdoor riding/roping ring and felt it would be timely to coordinate this with some relatively straight forward improvements to the existing road allowance.

We acquired this property some 13 years ago as a spot to spend part of our time and keep and use our horses, We had become frustrated with the situation with respect to the use of horses where we live in Banff National Park as horse use has become more and more restricted and thus acquired our quarter at Pincher Creek.

As I had indicated earlier our principle residence is in Banff where I operate a commercial cleaning contracting business, the business has been operating since 1990. Prior to this, I worked for a number of years with Brewster Mountain Pack Trains as a horse packer in Banff National Park.

My wife D.L. is currently employed at the Whyte Museum Of The Canadian Rockies in their photography department; she is a photographer by trade. Previous to this she worked in the backcountry of Banff National Park at Skoki Lodge for eight seasons. We have two children who attend elementary and junior high school in Banff.

Until now we have accessed our land either by using the road allowance or by crossing the land of our neighbors Dave and Dana Fitzpatrick who have kindly granted us permission to do so. We have been renting pasture to the Fitzpatrick's since we arrived at Twin Butte.

While it has always been our intention to seek improved access to our land we are not interested in developing an elaborate road by any standard rather, our preference is to make improvements that would allow us the following.

A) To enable us to gain unrestricted pickup truck access during the spring summer and fall months and improve the track enough to allow winter plowing with our own equipment i.e.: tractor or truck mounted blade.

Attachment No. 1

- B) To gain the ability to transport sick horses to Pincher Creek if required.
- C) To allow visitors and family to access our land easier and to alleviate them having to leave their vehicles along side the Spread Eagle Road.
- D) To allow us to keep our livestock on the quarter year round we currently board them with Jim Beer at Hawkeye Stables from (Oct thru April.)
- E) Most importantly we are concerned with our present inability to access emergency services quickly should the need arise; as it is presently we are quite vulnerable should an event take place.

Currently the road allowance in question is in relatively good order other than those few areas we have outlined in the pages that follow. In addition we will provide photos that will be shot during the week of April 02 through 06. We will provide the photos at your meeting of April 10, which I plan to attend.

With respect to the cost of any improvements allowed we understand these expenses would be ours to bear. We have had some dialogue with our neighbor to the north Scott Bonertz regarding this access; he has indicated he favors any improved access to his land. We have not had any discussions regarding cost sharing. Scott is not aware of our recent inquires to the municipality with respect to this matter.

In terms of any long-term plans we have for the quarter it is our desire to spend more time there ideally raising some colts and providing our kids with all the wonderful experiences the land continues to afford them, and with a little luck perhaps a chance to retire there.

At present located at our quarter is a modest log cabin and a set of corrals, the cabin is not serviced with conventional water or power services. There is a solar panel in place, which provides limited power. Water is harvested from the roof and brought in as required.

In closing we are hopeful we have been able to provide all of you with a relatively clear picture of what we would like to achieve at Twin Butte. Thank you for taking the time to review our information.

Respectfully,

Bill and D.L. Maher

D1c

BRIDGE REPLACEMENTS 2007 - 2009

Discussion:

Please find attached the Response from Alberta Infrastructure & Transportation regarding the 2007 – 2009 bridge request list we submitted October 12, 2006.

As you can see the department will issue work orders to do repairs to file # 02488, #06909, #73757, #02187, #78187. As for file # 08860 the department will supply funding when girders become available.

They have suggested that we ask for proposals to design a structure for site #00452 and #71543. It is my understanding that we would be reimbursed for the design (except for fish habitat mitigation) but I have not been able to get an answer to that yet for the #00452 site. All construction work would be done as per GAP Guidelines and the funding split would be determined at such time as the design is complete and we see how the work meets GAP requirements.

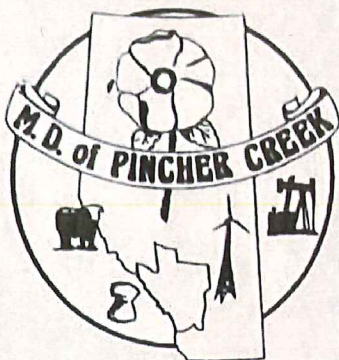
Attachment:

Letter from Alberta Infrastructure & Transportation

Recommendation:

That Council authorizes Public Works to proceed with the bridge projects as outlined in the AI&T letter.

Prepared by:	Norman Minchau	Date:	April 18, 2007
Reviewed by:	Loretta Thompson	Date:	April 18, 2007
Submitted to:	Council	Date:	April 24, 2007



ADMINISTRATION OFFICE
PO BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
PHONE 627-3130 • FAX 627-5070
E-MAIL. info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

April 30, 2007

Bill Maher
P. O. Box 1854
Banff, AB T0L 0C0

Dear Mr. Maher:

RE: Road Improvement Request – ESE 26-3-30-W4

On behalf of Council, I would like to thank you for attending their meeting of April 24, 2007. Council appreciated the opportunity to discuss your request to do road improvements at the above location with you.

Council, as a result of their discussions, passed resolution 07/246 granting permission to undertake road improvements on the road allowance accessing SE 35-3-30-W4M by applying pit run in wet spots and ruts, as discussed, on the condition that:

- The road is left in as natural a state as possible, and
- Any diversion from the road allowance be the responsibility of the applicant, and
- A survey be done, at the applicant's cost, to determine the location of the road.

When you are in a position to proceed with these road improvements, please contact Mr. Norm Minchau, Superintendent of Public Works at 627-3484.

Sincerely,

Loretta Thompson, MPA
CAO

cc: Neil Stewart
Norm Minchau

M.D. Pincher Creek
PO box 279
Pincher Creek, AB
T0K 1W0

RECEIVED
OCT 24 2007
W.R. Maher
M.D. OF PINCHER CREEK
Box 1864
Banff, AB
T1L 1B7

To Whom It May Concern:

Having received your approval on April 30, 2007, granting us permission to undertake road improvements on the road allowance accessing SE 35-3-30 W4M, we find ourselves at an impasse with a neighboring landowner.

The results of the survey conducted September 27, 2007 conclude the road allowance runs through and does not divert around the southern most body of water. A slight eastward diversion is required, however the landowner to the east has expressed his family's opposition to any roadways and at present has refused to respond to our requests for a legal easement.

As a consequence of the above we have shifted our focus to the road allowance accessing Scott Boneretz land, which runs west from Michell Road. It is our understanding that this road allowance is active. In utilizing this access we would gain access to Mr. Boneretz's quarter. Mr. Boneretz favors our application as it will benefit his family and has agreed to grant a full legal access across his land.

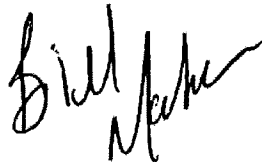
Recently I have attended the proposed route with Floyd Riviere who has indicated that access can be achieved given the absence of any geographical obstacles.

We would request that the criteria applied to this application mirror that of the previous resolution 07/246

We are appreciative of the councils support with respect to our earlier application while disappointed to have reached an impasse we are hopeful and confident that this routing will prove to be favorable.

Respectfully,

W.R. Maher



ROAD IMPROVEMENT REQUEST – 35-3-30-W4

BACKGROUND:

Attached is a letter from Bill and D.L. Maher requesting permission to improve the road allowance accessing their quarter section – SE 35-3-30-W4.

DISCUSSION:

Before presenting this request to Council for their consideration, I requested comments from the Public Works Superintendent. Mr. Minchau spoke to Mr. Maher and, based on this discussion, walked the road allowance. His comments are as follows:

- His observation on site is that it would be very difficult to develop this road allowance and stay inside the road way. A legal survey may be required to determine exactly where the road allowance boundaries are.
- When discussing this request with Mr. Maher it sounded like all he wanted to do is dump some pit run in a few of the wet spots and fill some ruts. Mr. Minchau indicated he would not have a problem with this but suggested a discussion would have to be held as to whether Mr. Maher would have to strip out the topsoil from the low spots first as this may be a problem.
- Mr. Minchau also questioned whether Mr. Maher could just fill ruts on top of the existing grass or would the area where the gravel is to be placed need to be stripped.

Mr. Minchau has a call into Mr. Maher and Floyd Rivier to discuss the above issues. Based on these discussions, he will have further comments regarding the above at the Council meeting.

Mr. Maher has indicated he will be attending the April 24, 2007 meeting to answer questions may have with regards to this request.

RECOMMENDATION:

That Council determine whether they will grant the request to undertake road improvements on the road allowance accessing SE 35-3-30-W4 and any relating conditions.

Prepared by: Loretta Thompson, CAO
Presented to: Council

Date: April 19, 2007
Date: April 24, 2007

D1b

ROAD IMPROVEMENT REQUEST – 35-3-30-W4

BACKGROUND:

Attached is a letter from Bill and D.L. Maher requesting permission to improve the road allowance accessing their quarter section – SE 35-3-30-W4.

DISCUSSION:

Before presenting this request to Council for their consideration, I requested comments from the Public Works Superintendent. Mr. Minchau spoke to Mr. Maher and, based on this discussion, walked the road allowance. His comments are as follows:

- His observation on site is that it would be very difficult to develop this road allowance and stay inside the road way. A legal survey may be required to determine exactly where the road allowance boundaries are.
- When discussing this request with Mr. Maher it sounded like all he wanted to do is dump some pit run in a few of the wet spots and fill some ruts. Mr. Minchau indicated he would not have a problem with this but suggested a discussion would have to be held as to whether Mr. Maher would have to strip out the topsoil from the low spots first as this may be a problem.
- Mr. Minchau also questioned whether Mr. Maher could just fill ruts on top of the existing grass or would the area where the gravel is to be placed need to be stripped.

Mr. Minchau has a call into Mr. Maher and Floyd Rivier to discuss the above issues. Based on these discussions, he will have further comments regarding the above at the Council meeting.

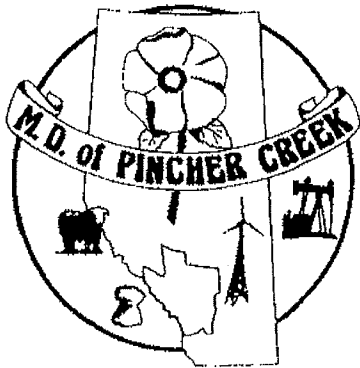
Mr. Maher has indicated he will be attending the April 24, 2007 meeting to answer questions may have with regards to this request.

RECOMMENDATION:

That Council determine whether they will grant the request to undertake road improvements on the road allowance accessing SE 35-3-30-W4 and any relating conditions.

Prepared by: Loretta Thompson, CAO
Presented to: Council

Date: April 19, 2007
Date: April 24, 2007



6106
Attachment No. 1

ADMINISTRATION OFFICE
P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
PHONE 627-3130 • FAX 627-5070
E-MAIL: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

November 19, 2007

Bill Maher
P. O. Box 1854
Banff, AB T0L 0C0

Dear Mr. Maher:

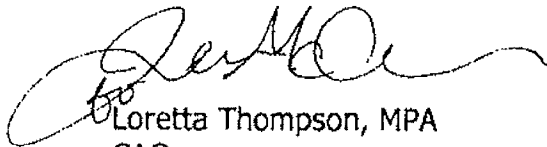
RE: Road Improvement Request – SE 35-3-30 W4M

Council, at their regular meeting of November 13, 2007, passed resolution 07/713 granting permission to undertake road improvements on the road allowance accessing SE 35-3-30-W4M on the condition that:

- The road is left in as natural a state as possible, and
- Any diversion from the road allowance be the responsibility of the applicant.

When you are in a position to proceed with these road improvements, please contact Mr. Norm Minchau, Superintendent of Public Works at 627-3484.

Sincerely,


Loretta Thompson, MPA
CAO

cc: Norm Minchau

ROAD IMPROVEMENT REQUEST – SE 35-3-30-W4M

BACKGROUND:

At their April 24, 2007 meeting, Council considered a request by Bill Maher to be allowed to undertake road improvements on the road allowance accessing SE 35-3-30-W4M. Council passed the following resolution:

- 07/246 Moved that Council grant permission to the applicant to undertake road improvements on the road allowance accessing SE 35-3-30-W4M by applying pit run in wet spots and ruts, as discussed, on the condition that:
- The road is left in as natural a state as possible, and
 - Any diversion from the road allowance be the responsibility of the applicant, and
 - A survey be done, at the applicant's cost, to determine the location of the road.

A copy of the report presented to Council on April 24, 2007 is attached.

DISCUSSION:

Attached please find a letter from Mr. Bill Maher asking that Council allow him to undertake improvements on the road allowance accessing Scott Bonertz land which runs west from Michell Road with the same criteria applied to his previous application to apply to this one.

Mr. Maher is making this request because "The results of the survey conducted September 27, 2007 concludes that the road allowance runs through and does not divert around the southern most body of water. A slight eastward diversion is required, however the landowner to the east has expressed his family's opposition to any roadways and at present has refused to respond to his requests for a legal easement."

As I did not forward this letter to Mr. Minchau early enough, he has not had the opportunity to review and comment on this request prior to writing this report. I anticipate he will provide his comments at the meeting.

RECOMMENDATION:

That, subject to Mr. Minchau's comments, Mr. Maher be allowed to do the road improvements on the road allowance accessing Scott Bonertz's land as outlined in resolution 07/246 with the same conditions to apply.

Prepared by:

Loretta Thompson, CAO

Date: November 7, 2007

Attachment No. 1

Presented to: Council

Date: November 13, 2007



SPREAD EAGLE ROAD ALLOWANCE



ROAD PLAN IN USE (ISLAND LAKE ROUTE)

FITZPATRICK D&G

FITZPATRICK D&G

FITZPATRICK D&G

MARRI B&M

MCFARLANDI R.P.S.

WALPERI C

FITZPATRICK D&G

FITZPATRICK D&G

FITZPATRICK D&G

MARRI B&M

FITZPATRICK D&G

MARRI B&M

FITZPATRICK D&G

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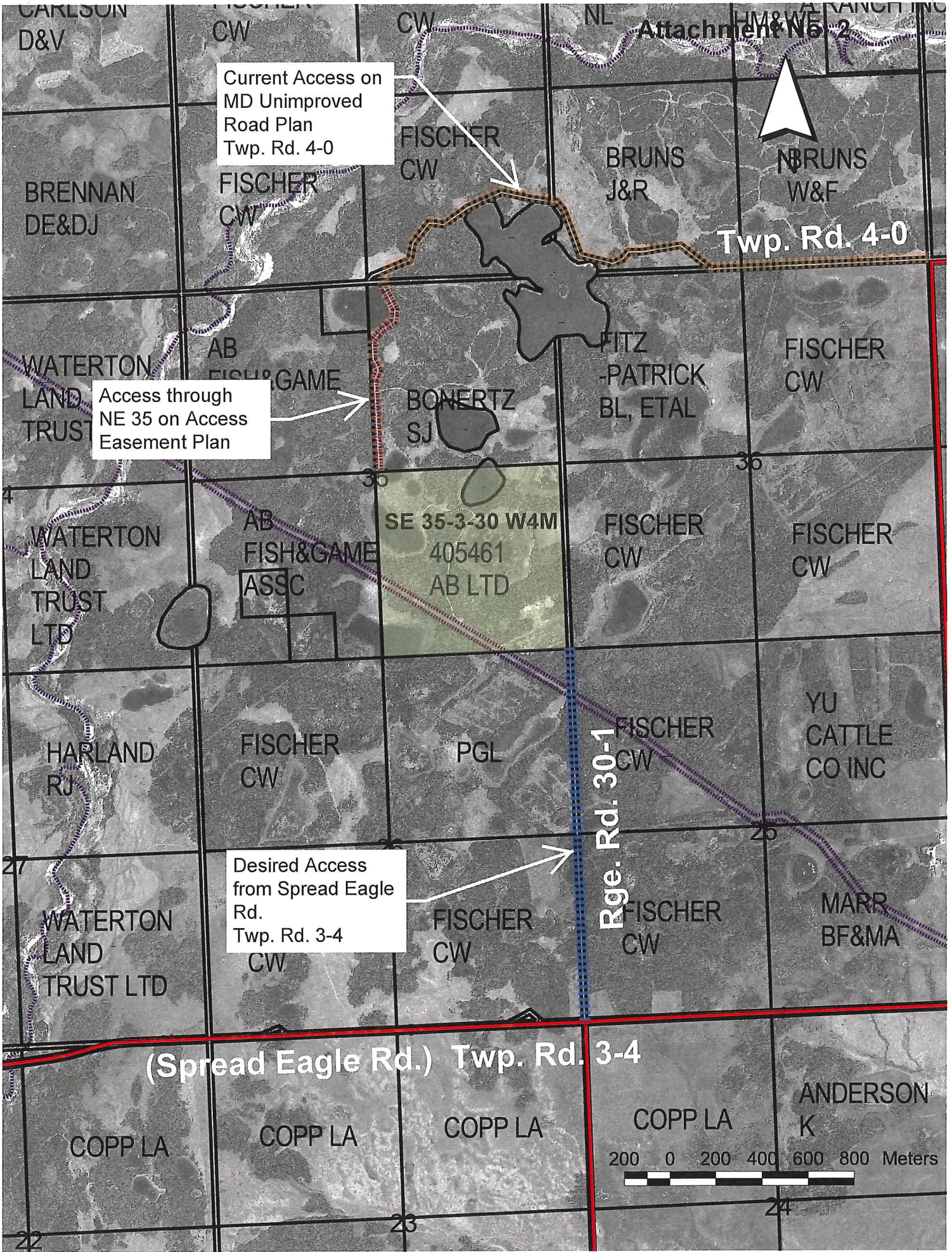
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FITZPATRICK D&G

MARRI B&M

FITZPATRICK D&G

MARRI B&M



Current Access on
MD Unimproved
Road Plan
Twp. Rd. 4-0

Access through
NE 35 on Access
Easement Plan

Desired Access
from Spread Eagle
Rd.
Twp. Rd. 3-4

Attachment N5-2

Twp. Rd. 4-0

Rge. Rd. 30-1

(Spread Eagle Rd.) Twp. Rd. 3-4

200 0 200 400 600 800 Meters

CARLSON
D&V

FISCHER
CW

CW

NL

HIM & WEA RANCH INC

BRENNAN
DE&DJ

FISCHER
CW

FISCHER
CW

BRUNS
J&R

BRUNS
W&F

WATERTON
LAND
TRUST

AB
FISH & GAME

BONERTZ
SJ

FITZ
PATRICK
BL, ETAL

FISCHER
CW

WATERTON
LAND
TRUST
LTD

AB
FISH & GAME
ASSC

SE 35-3-30 W4M
405461
AB LTD

FISCHER
CW

FISCHER
CW

HARLAND
RJ

FISCHER
CW

PGL

FISCHER
CW

YU
CATTLE
CO INC

WATERTON
LAND
TRUST LTD

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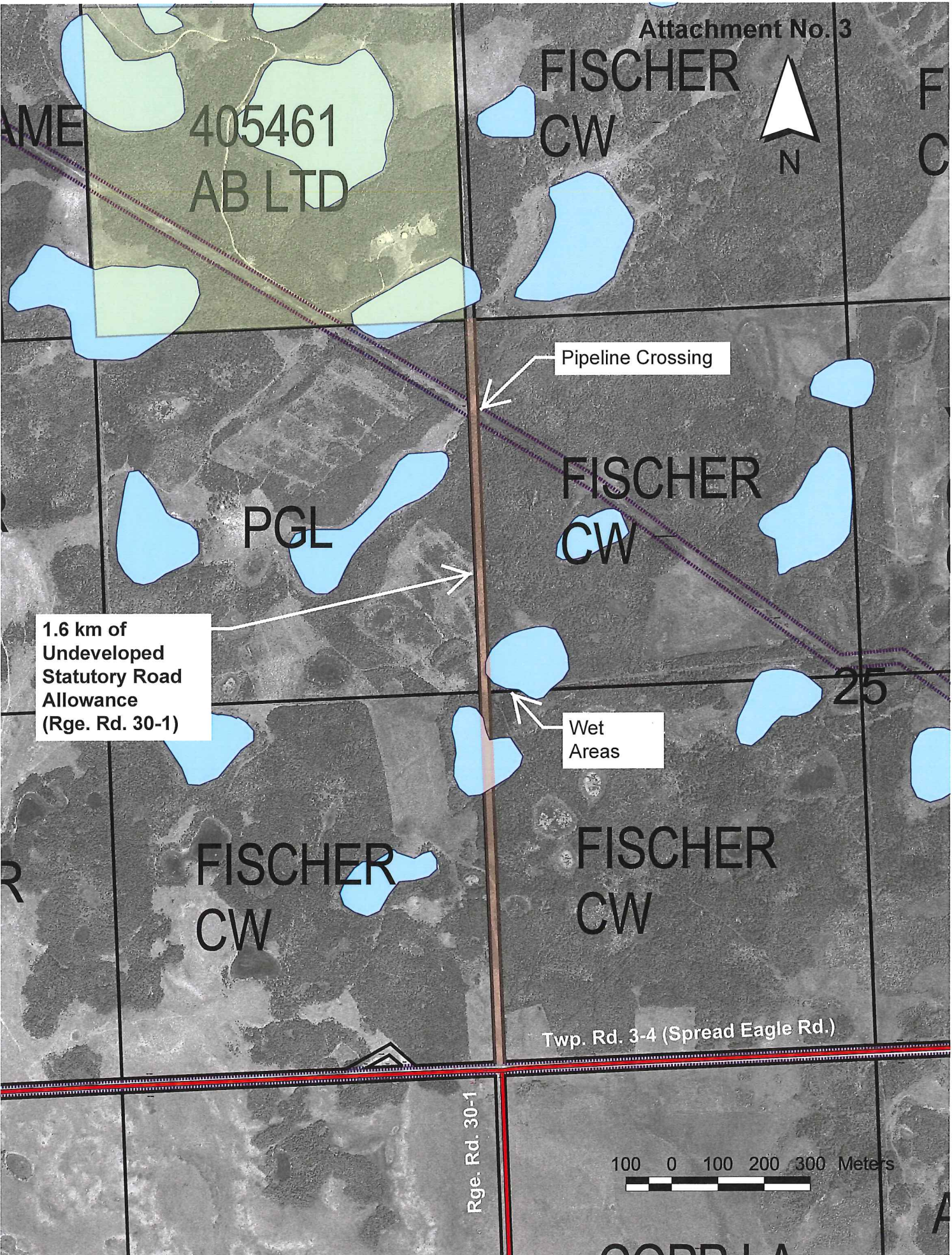
COPP LA

COPP LA

COPP LA

COPP LA

ANDERSON
K



405461
AB LTD

FISCHER
CW



Pipeline Crossing

PGL

FISCHER
CW

25

1.6 km of
Undeveloped
Statutory Road
Allowance
(Rge. Rd. 30-1)

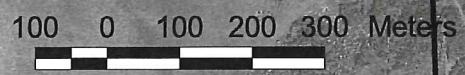
Wet
Areas

FISCHER
CW

FISCHER
CW

Twp. Rd. 3-4 (Spread Eagle Rd.)

Rge. Rd. 30-1



Request for development of road-allowance ESE 26-3-30-W4 for access to

SE-35-3-30-W4

M.D. Pincher Creek No.9

2020-02-24

405461 AB Inc.

Sections:

1. New Request for Development..... February 24, 2020
2. Original draft requesting permission to develop road-allowance access to
SE-35-3-30-W4..... Dated: April 2nd, 2007
..... Presented to Council: April 24, 2007
3. MD Response passing resolution 07-246 granting permission to undertake road
improvements.....Dated: April 30th, 2007
..... Presented to Council: April 30th, 2007
4. W.R. Maher Letter outlining difficulties in dealing with the neighbouring landowner and
subsequent cancellation of plans to develop on Spread Eagle
road-allowance..... November 19, 2007
5. Maps Highlighting road allowances in question

405461 Ab. Inc.
Box 1854
Banff Ab.
T1L1B7
wrmaher@outlook.com

Feb 24, 2020
MD Pincher Creek
1037 Herron Ave.
Pincher Creek Ab.

M.D. Council of Pincher Creek,

On April 07, 2007, we were granted permission to develop a roadway on the allotted MD road allowance ESE 26 3 30 W4 running from Spread Eagle Road to our families quarter section SE35 3/30 W4M. We wish to advise of our desire to proceed with development on this road allowance in the near future.

Following that MD approval, later in April of 2007 due to the inflexibility of an uncooperative neighbouring landowner we were forced to abandon the plan and rather pursue a far less favourable and longer access route at greatly increased expense on a less direct road plan to the north bordering Island Lake.

Regrettably, the alternate access route in the years since has not panned out well at all.

Consequently, we, therefore, wish to inform you of our intent to develop reliable access on the shorter previously approved more direct road allowance off Spread Eagle road.

There are multiple reasons for this development need, some of which are listed and explained briefly below;

Year-round Access:

It is now imperative that our family have the ability to access our quarter on a year-round basis as well as benefit from trouble-free access for vehicles other than our own such as service trucks, visitor vehicles etc. Additionally, we will require that livestock be transported back and forth while being stabled and attended to onsite twelve months of the year. (horses primarily)

Distance:

The distance from Spread Eagle Road is significantly less than the current roadway in use (please refer to enclosed maps) and therefore would require both far less ongoing maintenance and upkeep costs. As well, substantially less snow plowing will be required through the winter months, the extent to which much of it could be maintained by ourselves.

Permanent Residence:

As our family members' needs have changed in recent years we now require the option of year-round presence/residency.

Access to Lessor;

The Spread Eagle road route will greatly assist our lessor in accessing their cattle thereby strengthening our current grazing arrangement into the long term accord much to the benefit of involved parties.

Cost:

The current roadway to the north was constructed and paid for in full by our family, no other parties including the M.D. of Pincher Creek assisted us financially with this endeavour. Upon completion, the road was soon utilized frequently by an assortment of users, some of whom had been vehemently opposed to its development just months prior.

An overview of some of those utilizing the roadway today on a regular basis are:

- Parties transporting cattle by truck/ stock trailers to a variety of grazing pastures.
- Neighbouring landowners
- Hunting parties
- ATV and Side-by-side users (frequent use)
- Campers (limited occurrences)

Since completion of the current access road, there have been no offers ever to assist our family with the cost of upkeep and maintenance from any of the aforementioned users who inflict substantial wear and tear on the roadway every year.

The M.D. has however on two occasions (over a thirteen-year period) assisted with the supply of gravel products to specific locations where damage had occurred due to extensive use.

This history of limited seasonal access, coupled with ongoing expense and frustration with a lack of shared financial assistance with other users has brought us here where we are today.

That is, to inform the MD council of our desire to undertake reasonable and limited development measures consistent with the previous approval of M.D. Road allowance ESE 26 3 30 W4. We do so simply that we may have access to our family's holding (SE35 3 30 W4M) on a year-round basis unencumbered by the challenges earlier referenced.

At the point of establishment of said access via the allowance off of Spread Eagle Road we wish to state clearly that we will be pleased to offer our neighbouring landowners to the north, the Boneretz family access to their property by way of a legal easement across our land (a gesture they themselves have extended to us in the past.) In a recent dialogue with Scott Boneretz he has indicated he favours the initiative to develop access off the Spread Eagle Road and that it would definitely better serve and benefit the needs of his family.

While we are not cattle ranchers ourselves our family's background has been centred around horses for many years in varied disciplines, ranging from hunter jumper show rings to pack trains along the eastern slopes.

We greatly respect the philosophies and culture of Alberta ranching further we have grazed our land with area cattle since our arrival to this region in 1992 and will remain doing so well into the future while continuing to recognize the responsibility we carry when making decisions and choices pertaining to what we believe to be a uniquely special and habitat diverse piece of land.

In conclusion, above we have attempted to provide a clear overview of the situation as it currently stands. We have offered some history of events, hopefully offering a context to the reader as to why we were unable to originally develop access on the best practical route, the route our family favoured from the very beginning. Additionally, we do so to accentuate why the alternative route currently in use simply cannot answer our present needs.

Thank you for your attention to this matter.

Respectfully,

W.R. Maher

APR 03 2007

M.D. OF PINCHER CREEK

Mr. Brian Hammond
County of Pincher Creek
Pincher Creek, Alberta

Dear Mr. Hammond,

April 2, 2007

Further to Our conversion of Thursday March 22 I am, as per your suggestion, submitting the following draft outlining my family's desire to contract Mr. Floyd Riveres Company to perform certain improvements to the road allowance accessing our quarter section at section 35 townships 3 range 30 w 4. Held in our numbered company 405461Ab. Inc. This Company is owned solely by my wife and myself.

We have a requirement to have Mr. Rivere attend our property with a caterpillar this coming summer in order to level some ground for an outdoor riding/roping ring and felt it would be timely to coordinate this with some relatively straight forward improvements to the existing road allowance.

We acquired this property some 13 years ago as a spot to spend part of our time and keep and use our horses, We had become frustrated with the situation with respect to the use of horses where we live in Banff National Park as horse use has become more and more restricted and thus acquired our quarter at Pincher Creek.

As I had indicated earlier our principle residence is in Banff where I operate a commercial cleaning contracting business, the business has been operating since 1990. Prior to this, I worked for a number of years with Brewster Mountain Pack Trains as a horse packer in Banff National Park.

My wife D.L. is currently employed at the Whyte Museum Of The Canadian Rockies in their photography department; she is a photographer by trade. Previous to this she worked in the backcountry of Banff National Park at Skoki Lodge for eight seasons. We have two children who attend elementary and junior high school in Banff.

Until now we have accessed our land either by using the road allowance or by crossing the land of our neighbors Dave and Dana Fitzpatrick who have kindly granted us permission to do so. We have been renting pasture to the Fitzpatrick's since we arrived at Twin Butte.

While it has always been our intention to seek improved access to our land we are not interested in developing an elaborate road by any standard rather, our preference is to make improvements that would allow us the following.

A) To enable us to gain unrestricted pickup truck access during the spring summer and fall months and improve the track enough to allow winter plowing with our own equipment i.e.: tractor or truck mounted blade.

- B) To gain the ability to transport sick horses to Pincher Creek if required.
- C) To allow visitors and family to access our land easier and to alleviate them having to leave their vehicles along side the Spread Eagle Road.
- D) To allow us to keep our livestock on the quarter year round we currently board them with Jim Beer at Hawkeye Stables from (Oct thru April.)
- E) Most importantly we are concerned with our present inability to access emergency services quickly should the need arise; as it is presently we are quite vulnerable should an event take place.

Currently the road allowance in question is in relatively good order other than those few areas we have outlined in the pages that follow. In addition we will provide photos that will be shot during the week of April 02 through 06. We will provide the photos at your meeting of April 10, which I plan to attend.

With respect to the cost of any improvements allowed we understand these expenses would be ours to bear. We have had some dialogue with our neighbor to the north Scott Bonertz regarding this access; he has indicated he favors any improved access to his land. We have not had any discussions regarding cost sharing. Scott is not aware of our recent inquiries to the municipality with respect to this matter.

In terms of any long-term plans we have for the quarter it is our desire to spend more time there ideally raising some colts and providing our kids with all the wonderful experiences the land continues to afford them, and with a little luck perhaps a chance to retire there.

At present located at our quarter is a modest log cabin and a set of corrals, the cabin is not serviced with conventional water or power services. There is a solar panel in place, which provides limited power. Water is harvested from the roof and brought in as required.

In closing we are hopeful we have been able to provide all of you with a relatively clear picture of what we would like to achieve at Twin Butte. Thank you for taking the time to review our information.

Respectfully,

Bill and D.L. Maher

BRIDGE REPLACEMENTS 2007 - 2009**Discussion:**

Please find attached the Response from Alberta Infrastructure & Transportation regarding the 2007 – 2009 bridge request list we submitted October 12, 2006.

As you can see the department will issue work orders to do repairs to file # 02488, #06909, #73757, #02187, #78187. As for file # 08860 the department will supply funding when girders become available.

They have suggested that we ask for proposals to design a structure for site #00452 and #71543. It is my understanding that we would be reimbursed for the design (except for fish habitat mitigation) but I have not been able to get an answer to that yet for the #00452 site. All construction work would be done as per GAP Guidelines and the funding split would be determined at such time as the design is complete and we see how the work meets GAP requirements.

Attachment:

Letter from Alberta Infrastructure & Transportation

Recommendation:

That Council authorizes Public Works to proceed with the bridge projects as outlined in the AI&T letter.

Prepared by: Norman Minchau Date: April 18, 2007

Reviewed by: Loretta Thompson Date: April 18, 2007

Submitted to: Council Date: April 24, 2007



ADMINISTRATION OFFICE
PO BOX 279
PINCHER CREEK, ALBERTA
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PHONE 627-3130 • FAX 627-5070
E-MAIL: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

April 30, 2007

Bill Maher
P. O. Box 1854
Banff, AB T0L 0C0

Dear Mr. Maher:

RE: Road Improvement Request – ESE 26-3-30-W4

On behalf of Council, I would like to thank you for attending their meeting of April 24, 2007. Council appreciated the opportunity to discuss your request to do road improvements at the above location with you.

Council, as a result of their discussions, passed resolution 07/246 granting permission to undertake road improvements on the road allowance accessing SE 35-3-30-W4M by applying pit run in wet spots and ruts, as discussed, on the condition that:

- The road is left in as natural a state as possible, and
- Any diversion from the road allowance be the responsibility of the applicant, and
- A survey be done, at the applicant's cost, to determine the location of the road.

When you are in a position to proceed with these road improvements, please contact Mr. Norm Minchau, Superintendent of Public Works at 627-3484.

Sincerely,

Loretta Thompson, MPA
CAO

cc: Neil Stewart
Norm Minchau

M.D. Pincher Creek
PO box 279
Pincher Creek, AB
T0K 1W0

RECEIVED

OCT 24 2007
W.R. Maher
M.D. OF PINCHER CREEK
Box 279
Banff, AB
T1L 1B7

To Whom It May Concern:

Having received your approval on April 30, 2007, granting us permission to undertake road improvements on the road allowance accessing SE 35-3-30 W4M, we find ourselves at an impasse with a neighboring landowner.

The results of the survey conducted September 27, 2007 conclude the road allowance runs through and does not divert around the southern most body of water. A slight eastward diversion is required, however the landowner to the east has expressed his family's opposition to any roadways and at present has refused to respond to our requests for a legal easement.

As a consequence of the above we have shifted our focus to the road allowance accessing Scott Boneretz land, which runs west from Michell Road. It is our understanding that this road allowance is active. In utilizing this access we would gain access to Mr. Boneretz's quarter. Mr. Boneretz favors our application as it will benefit his family and has agreed to grant a full legal access across his land.

Recently I have attended the proposed route with Floyd Riviere who has indicated that access can be achieved given the absence of any geographical obstacles.

We would request that the criteria applied to this application mirror that of the previous resolution 07/246

We are appreciative of the councils support with respect to our earlier application while disappointed to have reached an impass we are hopeful and confident that this routing will prove to be favorable.

Respectfully,

W.R. Maher



ROAD IMPROVEMENT REQUEST – 35-3-30-W4

BACKGROUND:

Attached is a letter from Bill and D.L. Maher requesting permission to improve the road allowance accessing their quarter section – SE 35-3-30-W4.

DISCUSSION:

Before presenting this request to Council for their consideration, I requested comments from the Public Works Superintendent. Mr. Minchau spoke to Mr. Maher and, based on this discussion, walked the road allowance. His comments are as follows:

- His observation on site is that it would be very difficult to develop this road allowance and stay inside the road way. A legal survey may be required to determine exactly where the road allowance boundaries are.
- When discussing this request with Mr. Maher it sounded like all he wanted to do is dump some pit run in a few of the wet spots and fill some ruts. Mr. Minchau indicated he would not have a problem with this but suggested a discussion would have to be held as to whether Mr. Maher would have to strip out the topsoil from the low spots first as this may be a problem.
- Mr. Minchau also questioned whether Mr. Maher could just fill ruts on top of the existing grass or would the area where the gravel is to be placed need to be stripped.

Mr. Minchau has a call into Mr. Maher and Floyd Rivier to discuss the above issues. Based on these discussions, he will have further comments regarding the above at the Council meeting.

Mr. Maher has indicated he will be attending the April 24, 2007 meeting to answer questions may have with regards to this request.

RECOMMENDATION:

That Council determine whether they will grant the request to undertake road improvements on the road allowance accessing SE 35-3-30-W4 and any relating conditions.

Prepared by:	Loretta Thompson, CAO	Date: April 19, 2007
Presented to:	Council	Date: April 24, 2007

ROAD IMPROVEMENT REQUEST – 35-3-30-W4

BACKGROUND:

Attached is a letter from Bill and D.L. Maher requesting permission to improve the road allowance accessing their quarter section – SE 35-3-30-W4.

DISCUSSION:

Before presenting this request to Council for their consideration, I requested comments from the Public Works Superintendent. Mr. Minchau spoke to Mr. Maher and, based on this discussion, walked the road allowance. His comments are as follows:

- His observation on site is that it would be very difficult to develop this road allowance and stay inside the road way. A legal survey may be required to determine exactly where the road allowance boundaries are.
- When discussing this request with Mr. Maher it sounded like all he wanted to do is dump some pit run in a few of the wet spots and fill some ruts. Mr. Minchau indicated he would not have a problem with this but suggested a discussion would have to be held as to whether Mr. Maher would have to strip out the topsoil from the low spots first as this may be a problem.
- Mr. Minchau also questioned whether Mr. Maher could just fill ruts on top of the existing grass or would the area where the gravel is to be placed need to be stripped.

Mr. Minchau has a call into Mr. Maher and Floyd Rivier to discuss the above issues. Based on these discussions, he will have further comments regarding the above at the Council meeting.

Mr. Maher has indicated he will be attending the April 24, 2007 meeting to answer questions may have with regards to this request.

RECOMMENDATION:

That Council determine whether they will grant the request to undertake road improvements on the road allowance accessing SE 35-3-30-W4 and any relating conditions.

Prepared by: Loretta Thompson, CAO
Presented to: Council

Date: April 19, 2007
Date: April 24, 2007

6100



ADMINISTRATION OFFICE
P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
PHONE 627-3130 • FAX 627-5070
E-MAIL: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

November 19, 2007

Bill Maher
P. O. Box 1854
Banff , AB T0L 0C0

Dear Mr. Maher:


RE: Road Improvement Request – SE 35-3-30 W4M

Council, at their regular meeting of November 13, 2007, passed resolution 07/713 granting permission to undertake road improvements on the road allowance accessing SE 35-3-30-W4M on the condition that:

- The road is left in as natural a state as possible, and
- Any diversion from the road allowance be the responsibility of the applicant.

When you are in a position to proceed with these road improvements, please contact Mr. Norm Minchau, Superintendent of Public Works at 627-3484.

Sincerely,


to
Loretta Thompson, MPA
CAO

cc: Norm Minchau

ROAD IMPROVEMENT REQUEST – SE 35-3-30-W4M

BACKGROUND:

At their April 24, 2007 meeting, Council considered a request by Bill Maher to be allowed to undertake road improvements on the road allowance accessing SE 35-3-30-W4M. Council passed the following resolution:

- 07/246 Moved that Council grant permission to the applicant to undertake road improvements on the road allowance accessing SE 35-3-30-W4M by applying pit run in wet spots and ruts, as discussed, on the condition that:
- The road is left in as natural a state as possible, and
 - Any diversion from the road allowance be the responsibility of the applicant, and
 - A survey be done, at the applicant's cost, to determine the location of the road.

A copy of the report presented to Council on April 24, 2007 is attached.

DISCUSSION:

Attached please find a letter from Mr. Bill Maher asking that Council allow him to undertake improvements on the road allowance accessing Scott Bonertz land which runs west from Michell Road with the same criteria applied to his previous application to apply to this one.

Mr. Maher is making this request because "The results of the survey conducted September 27, 2007 concludes that the road allowance runs through and does not divert around the southern most body of water. A slight eastward diversion is required, however the landowner to the east has expressed his family's opposition to any roadways and at present has refused to respond to his requests for a legal easement."

As I did not forward this letter to Mr. Minchau early enough, he has not had the opportunity to review and comment on this request prior to writing this report. I anticipate he will provide his comments at the meeting.



RECOMMENDATION:

That, subject to Mr. Minchau's comments, Mr. Maher be allowed to do the road improvements on the road allowance accessing Scott Bonertz's land as outlined in resolution 07/246 with the same conditions to apply.

Presented to: Council

Date: November 13, 2007

Request for Direction From Council

TITLE: WATERTON SPRINGS CAMPGROUND			
PREPARED BY: Roland Milligan		DATE: March 19, 2020	
DEPARTMENT: Development and Community Services			
Department Supervisor		ATTACHMENTS:	
Date		<ol style="list-style-type: none"> 1. January 3, 2020 Letter to Municipal Affairs from ID 4 2. January 30, 2020 Letter to ID 4 from Minister of MA 3. March 4, 2020 Letter from NCC to MD 4. March 5, 2020 Email from MD to ID 4 5. March 5, 2020 Letter to Minister of AEP from Alberta Southwest Regional Alliance 	
APPROVALS:			
		_____	
Roland Milligan		2020/03/19	
Department Director		CAO	
Date		Date	

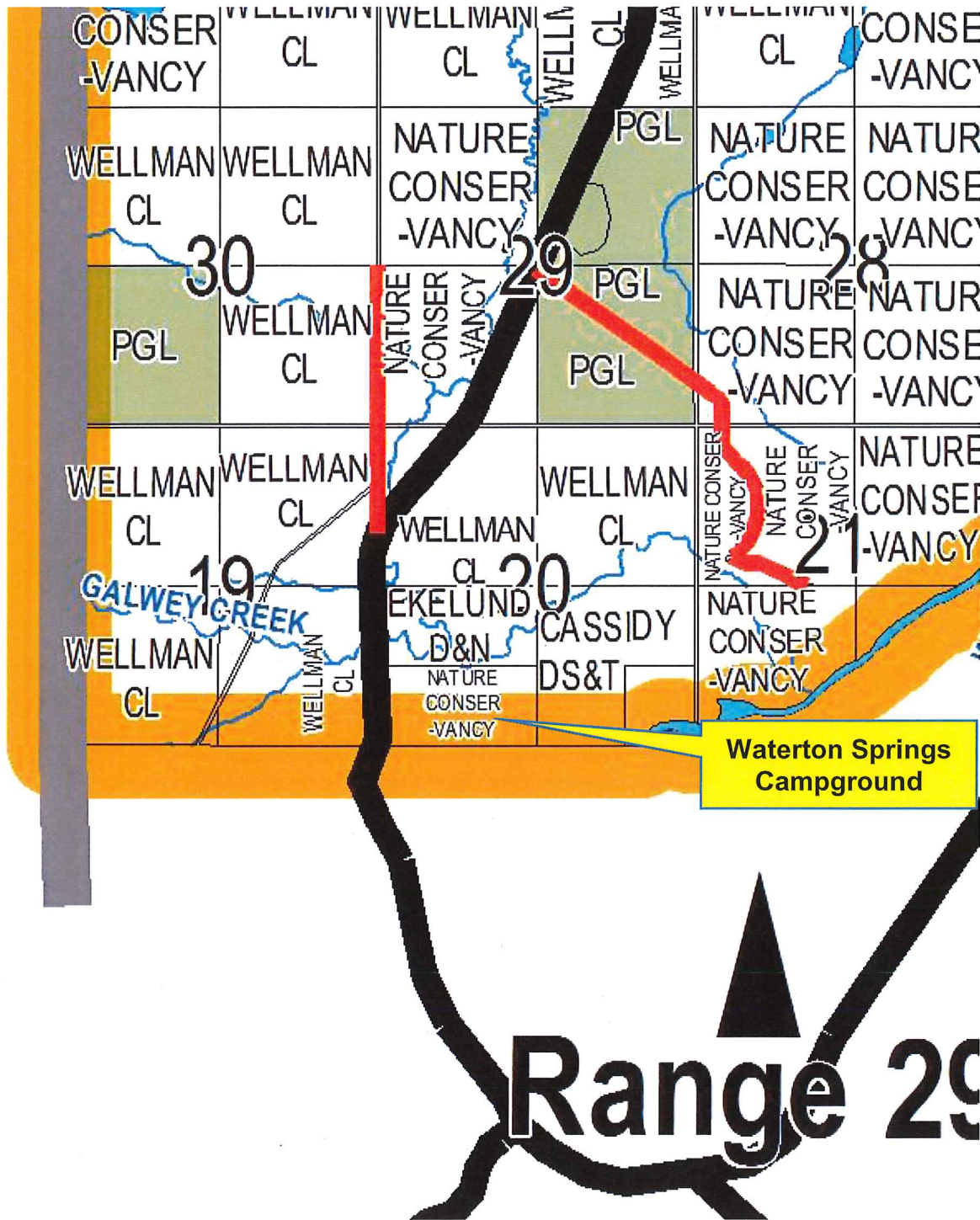
REQUEST:
That Council review the attached information and direct administration to respond as required.

BACKGROUND:
 At the March 10, 2020, Council meeting, Council was informed of Improvement District No. 4's intention to take ownership of the Nature Conservancy of Canada's Waterton Springs Campground.
 Please refer to Attachments No. 1 through 5 with information on the issue.

FINANCIAL IMPLICATIONS:
 None at this time.

Request for Direction From Council

MD Map Location



**Improvement District #4
Waterton Lakes National Park**

To: Hon. Kaycee Madu
Minister of Municipal Affairs
e-mail: Edmonton.SouthWest@assembly.ab.ca;
minister.municipalaffairs@gov.ab.ca

From: Kenneth Black – Councillor Improvement District #4
kmblack@glbh.com

Date: January 3, 2020

Subject: Improvement District #4 – Waterton Lakes National Park (ID4) and
Nature Conservancy of Canada (NCC) and Waterton Springs Campground (WSC)

Dear Minister Madu,

Thank-you for forwarding my briefing letter of August 30, 2019 to Minister Nixon. Minister Nixon has responded, indicating no interest on behalf of Environment and Parks and advising that ID4 and the NCC conduct direct discussions leading to the transfer of Waterton Springs Campground to ID4. The Council of ID4 believes we are now at a point where we should meet with you, review our discussions and proceed with your support.

Summary

Waterton Springs campground is located just north of the entry to Waterton Lakes National Park and is the closest campground to the south Castle Parks and Wilderness area. This campground during its last year of operation hosted ~10,000 camping spot night rentals representing 1/4 to 1/3rd of the area campsites.

Approximately 500 camping spots in the Waterton area have been lost since 2017, including those at Waterton Springs.

Waterton Springs campground is owned by the Nature Conservancy of Canada (Conservancy). In 2017 and 2018 the Nature Conservancy was in negotiations with Alberta Parks and Campgrounds (APC) to transfer ownership to Alberta Parks. The 'stand still' period before and following the election prevented completion of this transfer.

Alberta Parks and Campgrounds assessed the campground, as did the Nature Conservancy (through Stantec Engineering). Both parties have concluded that the campground will require a substantial renovation and replacement of basic infrastructure. ID4 has been provided a copy of the Stantec study and generally agrees with its conclusions. Alberta Parks and Campgrounds (APC) reached a similar conclusion. Additionally, APC has found several construction deficiencies that will require complete replacement of electric supply and water distribution within the campground.

Attachment No. 1

Effectively, most of the basic structure required to operate a campground will require replacement. The site however is an excellent location for a campground.

The Minister of Environment and Parks (AEP), Jason Nixon, has met with representatives of the NCC and subsequently advised that Waterton Springs campground is not a project in which AEP is prepared to proceed. He also advised the ID4 and NCC to enter direct discussions and that Peter Swain, the South Region Director for Alberta Parks would assist in these discussions.

I have met with Mr. Bob Demulder NCC Alberta President and via phone with Peter Swain. Alberta Parks has a redevelopment plan for WSC that will assist the ID4 in its planning and reopening WSC.

Improvement District #4 – Waterton Lakes National Park (unchanged from August 30, 2019)

In addition to its general municipal functions, I.D.4 owns the Crooked Creek Campground which is located just east of Waterton Lakes National Park. We operate it in conjunction with the Waterton Park Community Association. This campground is a part of our sustainability plan which is based on deriving revenue based on tourism visitation rather than solely on our tax base and grants. This is the only way we can contribute meaningfully to supporting tourism and visitation in those areas not within the responsibilities or priorities of Parks Canada.

Crooked Creek Campground and Waterton Springs Campground

Crooked Creek Campground is a precedent to our operatorship proposal. This campground was originally part of the Alberta Highways campground network. In the 1980's, the Alberta government removed campgrounds from Highways, allocating some to Alberta Parks and Campgrounds while others were transferred to municipal and not for profit operators. I cannot comment on all these latter campgrounds, but Crooked Creek Campground has a caveat registered to its title restricting sale and requiring operatorship on a seasonal basis. If the I.D. #4 failed to operate the campground, title reverts to Alberta Parks and Campgrounds. Within this structure Alberta never effectively gives up ownership control. We would propose a similar structure for Waterton Springs Campground.

I.D. #4 would propose to redevelop Waterton Springs over two or three seasons using our established revenue streams and new revenues that would be generated by Waterton Springs itself.

Improvement District #4 and Nature Conservancy of Canada discussions

The Nature Conservancy of Canada is prepared to transfer the campground to the Province of Alberta. They have a strong preference to a transfer to AEP notwithstanding the Ministers very clearly stated interest in not being involved. I believe we (the ID and Municipal Affairs) can satisfy the NCC and AEP positions if we can arrange the transfer of Waterton Springs to the ID. Inasmuch as ID4 is an unincorporated municipal entity, representing Municipal Affairs and provincial interests in Waterton (a federally operated part of Alberta), I believe a transfer to ID4 is in effect a transfer to the Province of Alberta.

I would suggest the following acquisition structure for your consideration:

Attachment No. 1

1. ID 4 accept the transfer of Waterton Springs campground on behalf of the Province of Alberta.
2. Two caveats be registered to title, the first being an option in the favour of AEP to assume control of Waterton Springs Campground in the event that ID4 surrenders operatorship, and the second being a reversion to the NCC.

This structure should address two concerns of the NCC; those being the continuing operatorship of the campground and if not operated as a campground, that the land not be developed into non-public uses (the NCC does not want to see an incompatible development on these lands like cottage village development).

This structure should also serve the long-term interests of the Province. While WSC is not a facility that AEP is interested in, in 2020, future Provincial finance and policy positions will be different and an option ahead of any reversion to the NCC should be attractive as it provides the Province an unrestricted ability to deal with its assets.

The ID4 Council would very much appreciate a meeting with you at your earliest convenience. There is a great deal of planning and design required before we can start with the phased renovations to Waterton Springs. This cannot prudently be started prior to having an accepted agreement transferring title in place. Once title is transferred, ID4's staged plan can see an early opening, within 3 or 4 months, albeit on a reduced services basis and with only 50 or 60 semi-serviced sites. The camping spot shortage is so acute that even this small initial number will have a significant effect on our local businesses and area tourism, much of which has not recovered from the 2017 Kenow fire.

Yours truly,

Improvement District #4 – Waterton Lakes National Park

Kenneth Black - Councillor

kblack@glbh.com



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton - South West*

AR99735

JAN 30 2020

Ms. Jody Thaeil
Chair
Improvement District No. 4
c/o Town of Raymond
210 North 200 West
Raymond AB T0K 2S0

Dear Chair Thaeil and Council,

Thank you for the email of January 3, 2020, requesting a meeting to discuss the transfer of Waterton Springs Campground to Improvement District No. 4. I am pleased to hear of council's interest in providing opportunities for Albertans to enjoy the beauty of Waterton Lakes National Park.

As you may be aware, Section 72 of the *Municipal Government Act* authorizes the acquisition of land outside municipal boundaries and requires consent in writing from the council of the municipality in which the land is located. In addition, while Improvement Districts are granted natural person powers, Ministerial Order No. MSL: 010/15 applies an exception where no action is to be taken without first receiving ministerial approval for any obligations or duty that is undertaken which extends beyond six months.

I welcome the opportunity to meet to discuss your proposal. In the near future, my Scheduling Coordinator, Lisa Gentles, at lisa.gentles@gov.ab.ca, will be in contact to arrange a date and time. Given this matter is of concern to Environment and Parks as well, I will also invite my ministerial colleague, the Honourable Jason Nixon.

Thank you again for the invitation and I look forward to our meeting.

Yours very truly,

Kaycee Madu
Minister

cc: Honourable Jason Nixon, Minister of Environment and Parks
Kenneth Black, Councillor, Improvement District No. 4
Abe Tinney, Chief Administrative Officer, Improvement District No. 4



March 4th, 2020

Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB
T0K 1W0

Dear Reeve Brian Hammond and Councilor Quentin Stevik,

RE: Permanent Closure & Reclamation of the Waterton Springs Campground

I am writing to inform you that the Nature Conservancy of Canada (NCC) will no longer be pursuing an option to transfer the Waterton Springs Campground to Alberta Parks for them to subsequently lease to an operator. Instead, we will be reclaiming or rewilding the property over the coming years in order to return it back to a natural state.

As you may recall, the campground was closed in 2017 because NCC realized that our involvement in its operation was not at all compatible with our mandate. The fact that the facility also needed modernization and investments did not help. However, knowing it had value in the community, especially given the Kenow Fire, we had been pursuing an option that would see the Alberta Parks department accept the property and run it according to its provincial park's campground mandate. We also understood that ID #4 would likely make the case to lease, invest in and operate it and we were OK with that.

The decision to transfer the campground to Alberta Parks was made because Alberta Parks was the only group that could provide NCC assurances that the property would remain a Provincial Park operated campground after the land title was transferred. As you know, the property is in the middle of our Waterton Park Conservation project where we have made significant investments and we are not keen on it being developed beyond a simple campground. In our view the risk of further development exists with other ownership models.

The discussion with Alberta Parks, positive at first, eventually tapered off. Then last week it became clear that it was not going to happen when the Parks department announced that they were in the process of divesting themselves of over 400 parks and campgrounds. That announcement, plus the three years invested so far, challenged us to revisit the idea and change direction. We now see no other option but to reclaim the former campground. A reclamation strategy and budget will be developed and implemented over the coming years.



NCC understands that this is an unfortunate outcome but, given the circumstances, we see no other viable option. After three years of trying to find a viable solution, combined with Alberta Parks latest announcement, we think it is time to move on.

We appreciate your understanding of this decision.

Sincerely,

Bob Demulder
Regional Vice President, Alberta

cc: Alberta Board

Troy MacCulloch

From: Abe Tinney <abetinney@raymond.ca>
Sent: March 5, 2020 12:46 PM
To: Troy MacCulloch
Subject: Re: FW: Waterton ICF
Attachments: MA Correspondence re Waterton Springs.pdf

Yes, sounds good.

Troy, I have an unrelated request for you and your council.

ID4 Council is currently working to acquire the Waterton Springs Campground, located in your MD, just outside the park boundaries. The campground has been out of service since 2017, which has reduced overall campground capacity and travel to the park. ID4 would like to acquire the campground to improve travel and otherwise assist the local tourism industry. The ID currently owns and operates Crooked Creek campground, on the other side of the Waterton gate (located in Cardston Co). Owning land in another municipality requires approval from that municipality -- ID4 received approval from Cardston County prior to taking over the campground. ID4 is seeking approval from your council to own the Waterton Springs campground, or rather, the land upon which the campground resides.

The Waterton Springs Campground is currently owned by the Nature Conservancy of Canada, and ID4 has set up a meeting with the Minister of Municipal Affairs to look into the possibility of taking ownership from that group. Our meeting is set for May 12th, and we are seeking approval from your council (in writing, as indicated in the attached correspondence) to take with us. Please let me know how we can proceed with getting this issue to your council.

Thanks,

Abe Tinney | Director of Legislative Services | Town of Raymond
(p) 403.752.3322 ext. 1007 (f) 403.752.4379



www.raymond.ca

On Wed, Mar 4, 2020 at 8:51 AM Troy MacCulloch <CAO@mdpincercreek.ab.ca> wrote:

Hi Abe,

Could you guys please sign, date and stamp, then return a copy to me please and thanks.

ALBERTA SOUTHWEST REGIONAL ALLIANCE
221 - 782 Main Street
Box 1041 Pincher Creek, Alberta T0K 1W0
www.albertasouthwest.com
403-627-3373

March 5, 2020

Honourable Jason Nixon,
Minister of Environment and Parks,
House Leader, Members of Executive Council, Executive Branch
aep.minister@gov.ab.ca

**Re: Waterton Springs Campground
Nature Conservancy of Canada Campground Closure**

Dear Minister Nixon,

On behalf of the Directors and the 15 member communities of Alberta SouthWest Regional Economic Development Alliance (AlbertaSW), we are writing to express our ongoing interest concerning operations of the Waterton Springs Campground and establishing agreements with the Nature Conservancy of Canada.

REQUEST:

We request that your Department continue to lead a discussion between Alberta Environment and Parks, Alberta Economic Development, Trade and Tourism, Alberta Municipal Affairs, the Nature Conservancy of Canada, and Improvement District #4, Waterton Park, for the purpose of ensuring continued operation of Waterton Springs Campground.

CONTEXT:

- The southwest region cannot afford to lose this inventory of campsites.
- The campground accommodates 10,000 site nights during a 6-month period; over 90% of those are double occupancy or more, equaling 20,000+ guests.
- According to 2012 studies completed by (then) Alberta Culture and Tourism, direct spending of a visitor to southern Alberta is \$100 to \$130 per person. Conservatively, in 2019, that extrapolates to well over \$2M in the region.
- Visitation to Waterton Lakes National Park and to the Alberta SouthWest region continues to increase year over year; camping is in high demand.
- Waterton Springs Campground is on land owned by the Nature Conservancy of Canada. The lease to operate the campground ended December 2016.
 - Due to Canada's 150th, the Conservancy allowed operation for summer 2017, with closure delayed to October 2017.

Cardston
 Cardston County
 Claresholm
 Cowley
 Crowsnest Pass
 Fort Macleod
 Glenwood
 Hill Spring
 Nanton
 Pincher Creek
 MD of Pincher Creek
 MD of Ranchland
 Stavelly
 MD of Willow Creek
 Waterton Park



- Miscommunication and misperception may be creating difficulties.
 - ID#4 wrote to the Nature Conservancy in May 2016 expressing its interest in assuming operations and ownership of Waterton Springs Campground.
 - There are questions regarding the findings of a Stantec study, commissioned by the Nature Conservancy. The costs to bring the campground to standard seem to be far above what would be necessary. The campground could operate within resources available with a plan to scale up to 225 spaces as improvements are implemented.

DESIRED OUTCOME:

- **Considering the new direction, to establish partnerships to run our provincial parks and recreation sites, Improvement District #4, Waterton Lakes, has the desire and ability to take over ownership and operation of Waterton Springs Campground.**
 - ID#4 has the capacity to own and operate the campground, once appropriate agreements are made.
 - ID#4 already owns the Crooked Creek Campground and operates it successfully through a Joint Venture Agreement with the Waterton Park Community Association (WPCA).

Given the rules and restrictions of the Nature Conservancy, we hope and trust that Alberta Environment and Parks, Alberta Economic Development, Trade and Tourism and Alberta Municipal Affairs will work with ID#4, the regional communities, and the Nature Conservancy of Canada to craft a creative approach and satisfactory solution to ensure that the Waterton Springs Campground will be an active, valuable amenity in our southwest Alberta tourism infrastructure.

For further information, please feel welcome to contact

Dr. Brian "Barney" Reeves, Chair Alberta Southwest, at bokr40@icloud.com 403-627-8047 or,
Bev Thornton, Executive Director AlbertaSW bev@albertasouthwest.com 403-627-0244

Best regards, on behalf of the Board and Communities,



Dr. Brian "Barney" Reeves
Chair, Alberta SouthWest Regional Economic Development Alliance

cc:

- Honourable Tanya Fir, Minister, Alberta Economic Development Trade and Tourism
- Honourable, Kaycee Madu, Minister, Alberta Municipal Affairs
- Roger Reid, MLA, Livingstone-Macleod
- Bev Thornton, Executive Director, AlbertaSW
- Alberta SouthWest Board of Directors:
 - Dr. Brian "Barney" Reeves, Councillor, ID #4 Waterton; Chair, AlbertaSW
 - Mr. Jim Bester, Councillor, Cardston County; Vice-Chair, AlbertaSW
 - Mr. Scott Korbett, Councillor, Town of Pincher Creek; Secretary-Treasurer, AlbertaSW

Mr. Brent Feyter, Mayor, Town of Fort Macleod; Designated signing authority, AlbertaSW
Mr. Albert Elias, Mayor, Village of Glenwood
Mr. Rick Lemire, Councillor, MD Pincher Creek
Mr. Blair Painter, Mayor, Crowsnest Pass
Mr. Ron Davis, Reeve, MD Ranchland
Mr. Warren Mickels, Mayor, Village of Cowley
Mr. John Van Driesten, Councillor, MD Willow Creek
Ms. Beryl West, Councillor, Town of Nanton
Mr. Dale Gugala, Councillor, Town of Stavely
Mr. Brad Schlossberger, Councillor, Town of Claresholm
Mr. Monte Christensen, Councillor, Village of Hill Spring
Mr. Dennis Barnes, Councillor, Town of Cardston

Waterton Springs Campground set to close in Oct.

By Caitlin Clow, Pincher Creek Echo
Monday, January 16, 2017 2:15:59 MST PM

Waterton Springs Campground will serve its campers with one more season before they close down at the end of October 2017.

The popular campground located 3.3 km outside of Waterton Lakes National Park's entrance often serves as overflow camping.



The property was purchased by the Nature Conservancy of Canada (NCC) in 2007 with the objective to protect the land from proposed developments. The NCC kept the lease for 10 years and now they are preparing to decommission the campground and restore it to its natural state, but they have extended their closure date to include one more season to accommodate Canada's 150th celebration.

Councillors, however, are disappointed by the choice made by the NCC and are sending word that the conservation organization should reconsider.

"This has a huge negative impact, not only on the MD of Pincher Creek but for all of southwestern Alberta," Councillor Garry Marchuk said.

Waterton Springs Campground has served nearly 10,000 campers over a six-month period, Marchuk explained during the council meeting on Jan. 10.

"Not only is that a half million-dollar business that is going to be set aside, but where are those 10,000 nightly campers going to camp?" he asked.

NCC's regional vice president, Bob Demulder said he recognizes the impact that the closure will have on the area and he hopes the extended deadline will allow the community to seek out other opportunities to meet the increasing demand for campgrounds.

Attachment No. 5

"We did approach the province of Alberta, Alberta parks and rec and we did approach Parks Canada with options that they might take it over," Demulder said. "None were immediately interested."

The reason for the disinterest, Demulder said, is most likely linked with the costly investment needed to bring the campground up to standards. An engineering report was completed by Stantec as the 10-year contract was nearing its end and they came back with a "fairly significant report."

"The investment is into the millions," Demulder said. "The conundrum we had as a land trust, or a conservation group, the funds I have aren't available to do that."

But, councillors Marchuk and Fred Schoening say that removing the already established campground may lead to undesirable environmental effects.

"It seems to me that if you've got a campground in place and you shut that one down, some entrepreneur, or some individual, is going to go to work and create another one at some point and it's going to have a further effect on the properties surrounding it," Schoening said. "But, if you already have it established, why not keep it?"

Marchuk is also concerned about an increase in random camping.

"We have such a small footprint there that they can operate in for camping in the Waterton area and last year with over half a million visitors — they can't accommodate everybody — but, if they close that, it's just going to create nothing but headaches down the road for us," Marchuk said.

"We're not terribly thrilled with this kind of an outcome too," said Demulder. "But, we knew at some stage the community wouldn't be thrilled, but at the same time we're trying to stick to the knitting we're good at and running the campground wasn't one of them. We were actually quite hopeful that one of the parks would consider giving it their mandates."

As for random campers, Demulder said that if the NCC goes forward with the restoration of the area, it will be properly marked as private land.

"The answer is we're hoping that [random camping] doesn't happen, but 95 per cent of people are very law abiding and you'll have a few who won't," he said. "We'll sign it appropriately....no camping will be allowed in there at all."

The NCC did not take their decision to shut down the facility lightly, Demulder explained.

"We hope that the one year will allow the community to look for options is sufficient, especially given the fact that we can expect this to be a busy year with the Canada 150," he said.

Demulder still has hope that provincial or federal parks will take an interest in the campground and said he will entertain the conversation if it comes up.

The closing of Waterton Springs Campground will make its mark, however, other campgrounds including Crooked Creek and Beauvais Lake will allow for people to stay near the national park.

Parks Canada's visitor experience manager Locke Marshall said campsites within the park are already being booked up quickly with the anticipation of high volumes for the 2017 summer season.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

March 11, 2020 – March 24, 2020

DISCUSSION:

Mar 11	Joint Health and Safety Meeting Vitae Open House
Mar 12	SMT (Sr. Mgmt Team meeting) PCREMO Core Meeting Open House at the MD Office for PCCELC (Early Childhood Centres)
Mar 13	Special Meeting of Town and MD for ICF
Mar 16-20	Vacation
Mar 17	Remo Conference Call re Covid-19 RMA / AHS Conference Call re Covid-19
Mar 18	ICF Agreement with the Town
Mar 19	ICF Rec Agreement and Council Prep Remo Conference Call re Covid-19
Mar 23	Council Prep Day
Mar 24	Committee of the Whole and Council

Upcoming Meetings

Mar 25	Landfill AGM
Apr 01	PW and Ag Services Monthly Safety Meeting Ag Services Board Meeting
Apr 03	Hwy 3 Meeting in Lethbridge

Points of Interest**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period March 11, 2020 – March 24, 2020.

Prepared by: Troy MacCulloch, CAO

Date: Mar 19, 2020

Respectfully presented to: Council

Date: Mar 24, 2020



March 6, 2020

RE: Canada Day Fireworks Celebration

Dear Reeve and Council,

Thank you for your contribution to the Canada Day Fireworks celebration over the last few years (2017-2019). We have booked the Fireworks Factory to once again provide a display this year on July 1st at the Ag Grounds. An alternate date has been set for the Rodeo Weekend if the weather does not cooperate.

A survey was conducted at the end of October 2017 asking if Pincher Creek should host fireworks in 2018. There were 120 responses to the survey and 45 comments. The results of the survey were 86.6% Yes and 13.3% No. We will be polling residents in 2020 after the fireworks display to receive up to date feedback.

The attendance to the fireworks is hard to measure, as we have many people who watch the display and do not come down to the Agriculture Grounds. In 2019, we estimated the attendance to be 1000 people at the grounds and an additional 1500 people watching from other locations. We will be encouraging visitors to the region to enjoy Canada Day and to extend their visit to the area in order to further contribute to our local economy.

We have received \$1800 from the Celebrate Canada funding stream. The total estimated cost of the event is \$14 325. Please see the attached event budget for reference.

We are requesting a contribution of \$5000 from the MD of Pincher Creek. The MD would be recognized as a full partner of the event and mentioned in all advertising material. We would be pleased to explore additional partnership ideas if there is an interest to contribute further.

If you would like any additional information or have questions regarding the event, I would be happy to come speak to council or provide additional information in writing. Thank you in advance for your consideration.

Kind Regards,

Marie Everts
Marketing, Events and Economic Development Officer
Town of Pincher Creek



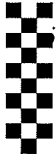
TOWN OF PINCHER CREEK
962 St. John Ave (Box 159) Pincher Creek, AB T0K 1W0
Phone 403 627 3156 Fax 403 627 4784
reception@pinchercreek.ca www.pinchercreek.ca

Event Budget Template

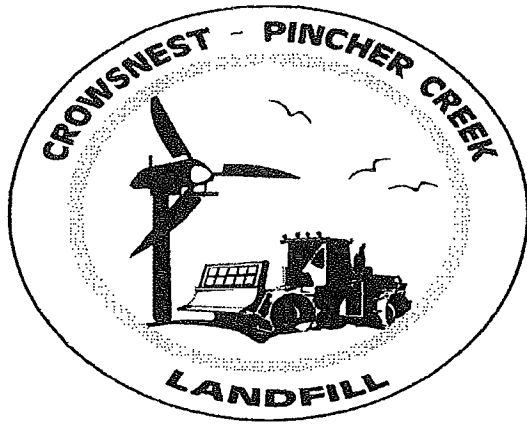
EXPENSES				Actual EXPENSES		
ITEM	#	AMOUNT	TOTAL	#	AMOUNT	TOTAL
Music/MC/DJ	1	\$600.00	\$600			\$0
Port a potties	5	\$125.00	\$625			\$0
Pincher Creek EMS support	1	\$500.00	\$500			\$0
Fireworks	1	\$10,000.00	\$10,000			\$0
Advertising	1	\$1,500.00	\$1,500			\$0
Ag Grounds Rental	1	\$300.00	\$300			\$0
Mail out to all TOK 1W0 boxes	1	\$150.00	\$150			\$0
Lights	1	\$650.00	\$650			\$0
			\$0			\$0
			\$0			\$0
			\$0			\$0
			\$0			\$0
TOTAL			\$14,325	TOTAL		\$0

INCOME				Actual income		
ITEM	#	AMOUNT	TOTAL	#	AMOUNT	TOTAL
Grant from Canada Celebrates	1	\$1,800	\$1,800			\$0
						\$0
			\$0			\$0
			\$0			\$0
						\$0
			\$0			\$0
TOTAL			\$1,800	TOTAL		\$0

total expenses	\$14,325
total income	\$1,800
Total gain/loss	(\$12,525)



H2a



**THE CROWSNEST/PINCHER CREEK
LANDFILL ASSOCIATION**

Box 668

Pincher Creek, AB T0K 1W0
(403) 628-3849 Fax (403) 628-2258
www.crowsnestpincherlandfill.com

Fax Transmission to: 627-5070

March 11, 2020

Troy MacCulloch
Chief Administrative Officer
Municipal District of Pincher Creek #9
Box 279
PINCHER CREEK, AB
TOK IWO

NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting of THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION will be held Wednesday, **March 25th**, 2020 at 9:30 a.m. at the Landfill site located southwest of Cowley, Alberta. Any matters of business to be included on the agenda should be submitted to the Secretary-Treasurer via email cnpcadmin@toughcountry.net by 4:00 p.m., March 18th, 2020.

For further information, you may contact the writer.

Yours truly,

Jean Waldner
Office Supervisor
cnpcadmin@toughcountry.net
403-628-3849 ext#2